

**Township Board Meeting
Thursday, November 14, 2019**

APPROVED 12/12/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees DeRango, Mitchell and Nichols attended the meeting. Trustee Rotkis did not attend.

Board Officers: Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present at the meeting.

4. PUBLIC COMMENT

- 4.1** Bob Segal spoke on behalf of his community about overnight street parking problem in unincorporated area. Some residents habitually leave their vehicles parked on the narrow streets making it difficult for other cars to pass through. He asked Township/Road District to review their concerns and consider some measures to alleviate the problem. Highway Commissioner Alstrom will research this subject to see what he can do to help with this issue.

5. APPROVAL OF MINUTES

5.1 Approval of October 10, 2019 – Regular Meeting Open Session Minutes

Trustee DeRango moved to approve October 10, 2019 Regular Meeting Open Session Minutes and Trustee Nichols seconded. The minutes were approved 3-0 per roll call vote (Trustee Mitchell abstained due to her absence in October).

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of 2020 Health Insurance:

Supervisor Holscher provided updates. No changes to the plan; there is an 8.5% premium increase for the same coverage as currently offered. Trustee DeRango moved to approve 2020 Health Insurance and Trustee Mitchell seconded. 2020 Health Insurance Plan was approved 4-0 per roll call vote.

7.2 Discussion/Approval of 2020 Holiday Schedule:

Trustee Mitchell moved to approve 2020 Holiday Schedule and Trustee DeRango seconded. 2020 Holiday Schedule was approved 4-0 per roll call vote.

7.3 Discussion/Approval of 2020 Board Meeting Schedule:

Trustee DeRango moved to approve 2020 Board Meeting Schedule and Trustee Mitchell seconded. 2020 Board Meeting Schedule was approved 4-0 per roll call vote.

7.4 Discussion/Approval of Ordinance 19-03-O Town Fund Levy:

Supervisor Holscher informed the Board that there are no changes to the Town Fund Levy since last discussion. Trustee DeRango moved to approve Ordinance 19-03-O and Trustee Nichols seconded. Ordinance 19-03-O Town Fund Levy was approved 4-0 per roll call vote.

7.5 Discussion/Approval of Ordinance 19-04-O Road District Fund Levy:

Highway Commissioner Alstrom confirmed that no changes were made to this Ordinance since last discussion. Trustee Nichols moved to approve Ordinance 19-04-O and Trustee DeRango seconded. Ordinance 19-04-O Road District Fund Levy was approved 4-0 per roll call vote.

7.6 Discussion/Approval of Pace Contract:

Supervisor Holscher shared details about this program. Partnership had a meeting the day before. Need to strengthen the language in the contract with Pace to prevent them from raising prices and passing the cost on the Township. Wheatland Township is considering going to the School District and investigate the needs for this program and see if there is a way of sharing the cost. Trustee DeRango moved to table the discussion and approval of Pace Contract at the next Board Meeting and Trustee Mitchell seconded. The motion was approved 4-0 per roll call vote.

7.7 Discussion/Approval of Resolution 19-01-R for 457 Deferred Compensation Plan:

Supervisor Holscher affirmed that there is no cost to the Township to implement 457 Program. Additional details about it will be shared at a later date. Trustee Nichols moved to approve 457 Program and Trustee Mitchell seconded. 457 Program was approved 4-0 per roll call vote.

7.8 Discussion/Approval of Proclamation for School Choice Week:

There is no cost associated with this item. Trustee DeRango moved to approved Proclamation of School Choice Week and Trustee Nichols seconded. Proclamation of School Choice Week was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 10/11/2019-11/14/2019 Town and Road District Fund Bills & Claims:

Trustee DeRango moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Mitchell seconded. Bills in the amount of \$221,929.00 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Work is being done around Township building; tiles have been installed and ground grading is performed, landscapers are changing/defining flower beds and spreading mulch
- Because Township needs to follow Prevailing Wage Act requirements, verified and confirmed that Landscaping contractor is paying his employees above minimum prevailing wage

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Transitioning to Winter operations; had to switch from digging ditches to snow removal and back to digging in a short time period
- Ride-along during snow plowing can be arranged if someone is interested

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Park will be officially closed on December 2

TRUSTEE (RAQUEL MITCHELL)

- Senior Committee: two more luncheons are planned for this year. Next week will be doing Thanksgiving luncheon. All seats on the bus for Christmas outing have been filled

TRUSTEE (JEFFREY DERANGO)

- Fall Newsletter has been published. Will start working on the next one soon

TRUSTEE (GREGORY NICHOLS)

- Informed the Board that all committees and Township initiatives he is on and responsible for are “on time and under budget”

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- One FOIA requests this month seeking information pertaining to a specific property (liens, permits, violations). No information is available at the Township. Referred the requestor to contact Will County Clerk’s office for that information
- Performed one Notary Public
- Will County Clerk recently shared details about permanent Early Voting site in Plainfield (Prairie Activity & Recreation Center, PARC).

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

Jim Hoffman represented Cemetery Board in Ben’s absence and provided updates:

- Held 3 burials this month and sold 3 graves
- Conducted 16 burials in 2019 calendar year
- Finalized price changes effective Jan. 1, 2020 and approved revisions to the Cemetery Ordinance at the Cemetery Board Meeting
- Road Department began re-positioning monuments that have migrated from weather and mower bumps

9.6 ASSESSOR (CHUCK KERN)

- Spending time in Joliet working on Residential Property Tax Appeals. Commercial Appeals will be starting at the end of this month and go through Mid-December. Board of Appeals will share their decisions in January 2020.

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned without discussion on a voice vote at 8:12 PM.

Next meeting December 12, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk