

**Township Board Meeting
Thursday, January 10, 2019**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:31 PM.

2. PLEDGE OF ALLEGIANCE

Danny Schlenbecker led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Rotkis, Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present. Trustee Mitchell joined the meeting after roll call.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of December 13, 2018 – Regular Meeting Open Session Minutes

Trustee Schaer moved to approve December 13, 2018 Regular Meeting Open Session minutes and Trustee Rotkis seconded. The minutes were approved 3-0 per roll call vote (Trustee DeRango abstained).

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

7.1 Discussion on 2019-2020 Budget timeline:

The Board discussed 2019-2020 Budget timeline.

7.2 Discussion on 2019-2020 Assessor's Budget:

Assessor Kern presented Budget for the Assessor's Office. He explained some changes made to the 2019-2020 Budget compared to the last year's categorizations. Board members asked questions and held a discussion about some individual expense items.

7.3 Discussion/Approval on Early Voting for the 2019 Consolidated Election:

The Board held a discussion about Early Voting hours for 2019 Consolidated Election. Went over issues experienced during last election cycle and possible problems we will have to deal with during upcoming elections. Need to recruit people to serve as election judges during the Early Voting period. Trustee DeRango moved to approve "Temporary Polling Place Agreement" assuming Wheatland Township will support it during regular business hours and weekends as requested by the Will County. Trustee Rotkis seconded. The agreement was approved 5-0 per roll call vote.

7.4 Discussion/Approval of 2019 Pace Partners Agreement:

Supervisor Holscher shared some details about Pace Partner Agreement. Trustee DeRango moved to approve 2019 Pace Partner Agreement and Trustee Mitchell seconded. The Agreement was approved 5-0 per roll call vote.

7.5 Discussion/Approval of Delta Dental & VSP Insurance:

Supervisor Holscher provided details related to the cost and services available through Delta Dental as well as VSP (vision) Insurance. Trustee Mitchell moved to approve Delta Dental and VSP Insurance Plans and Trustee DeRango seconded. Delta Dental and VSP Insurance Plans for the Township employees were approved 5-0 per roll call vote.

7.6 Discussion/Approval of Resolution for Clerk to "attest" the signature on checks:

Supervisor Holscher shared information related to "attesting" the signature on the checks by Township Clerk as required by the Law.

7.7 Discussion/Approval on Employee Handbook updates:

Names of the three department heads in the Township were updated accordingly. Supervisor Holscher talked about cell phone reimbursement changes that took effect 1/1/2019. Handbook was also modified to be applicable to all Township employees and not just Road District. Trustee DeRango moved to approve Employee Handbook changes and Trustee Rotkis seconded. Changes made to the Employee Handbook were approved 5-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 12/13/2018-1/10/2019 Town and Road District Fund Bills & Claims:

Trustee Schaer moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee DeRango seconded. Bills in the amount of \$145,767.87 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Shared some information about Township's exclusive contract with Environmental and steps taken by Groot to offer competitive rates. Need to finalize some options
- Need to finalize room rental policy
- Talked about disposing some old furniture & other non-functioning equipment
- Mentioned that Cemetery & Township books of records were sent for restoration

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Started scheduling drainage projects for 2019
- Will be applying for a grant to the Will County Storm Water Committee
- Working on starting a 50/50 sidewalk replacement program

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Had a conversation regarding Ride Share program with a Wheatland resident who expressed her gratitude for the work Carolyn R. is doing on behalf of the Wheatland Township.

TRUSTEE (RAQUEL MITCHELL)

- Suggested to check if seniors are on the email list for the Newsletter.

TRUSTEE (JEFFREY DERANGO)

- Will send a request to provide information for the Newsletter in the next few weeks.

TRUSTEE (SUSAN SCHAER)

- No new updates.

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Received 2 FOIAs from W.Garlick (12/16/18 & 1/1/19) asking for a copy of CAMA DB
- Statement of Economic Interests will need to be filed soon

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- YouTube video of E-book uploaded to the web site. Link to PDF version of E-book was added to the web site; had a press release to 8 local organizations.
- Delay in transfer of Morgan Stanley funds to Midwest Bank
- Provide 2019-2020 Cemetery Budget draft
- Reconciled the two Burial Books

9.6 ASSESSOR (CHUCK KERN)

- No additional updates

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Schaer seconded; the meeting was adjourned without discussion on a voice vote at 8:48 PM.

Next meeting February 14, 2018

Approved as presented:

Prepared by Jacob Snitko, Township Clerk