

**Township Board Meeting
Thursday, November 12, 2020**

APPROVED 12/10/2020

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Trustee DeRango led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Mitchell, Rotkis, DeRango and Nichols attended the meeting

Board Officers: Highway Commissioner Alstrom, Assessor Kern and Clerk Snitko were present at the meeting (Collector Peterson did not attend)

4. PUBLIC COMMENT

- 4.1** Jim Hofman shared information related to Cemetery activities. Last month, Cemetery Board has undertaken 1st Cemetery fundraising in over 100 years by targeting 17-18 known people and already received around \$4K in donations. Annual letter is sent every year around this time to about 125-150 people on the list (it will go out later this month). Letter outlines Cemetery needs for funding and Board Trustees. After a casual conversation with Colleen Rotkis about this subject, she was prompted to donate some money to the fund; Jim's wife also made a contribution to underscore importance of small donations.

5. APPROVAL OF MINUTES

5.1 Approval of October 8, 2020 – Regular Meeting Open Session Minutes

Trustee Nichols moved to approve October 8, 2020 Regular Meeting Open Session Minutes and Trustee Rotkis seconded. The minutes were approved 5-0 per roll call vote.

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of Resolution 20-02-R Setting Compensation for Elected Officials

Supervisor Holscher pointed out that the only change to the previous version of the resolution will be a statement indicating that Township staff along with Highway Commissioner and Assessor will be eligible for "vision coverage" in addition to currently offered health & dental insurance benefits. Trustee Nichols moved to approve Resolution 20-02-R and Trustee Mitchell seconded. Resolution 20-02-R was approved 5-0 per roll call vote.

7.2 Discussion/Approval of Tax Levy Ordinance 20-04-O Town Fund Tax Levy

Trustee DeRango moved to approve Tax Levy Ordinance 20-04-O and Trustee Mitchell seconded. Ordinance 20-04-O Town Fund Tax Levy was approved 5-0 per roll call vote.

7.3 Discussion/Approval of Tax Levy Ordinance 20-05-O Road District Fund Tax Levy

Trustee DeRango moved to approve Tax Levy Ordinance 20-05-O and Trustee Rotkis seconded. Ordinance 20-05-O Road District Fund Tax Levy was approved 5-0 per roll call vote.

7.4 Discussion/Approval of 2021 Health Insurance

Supervisor Holscher shared information about available Health Insurance plans this year. The Board reviewed additional plan being considered by the Township. The new plan has a slightly higher premium (4.9% increase compared to the current plan), but it comes with reduced deductible and lower out of pocket expense. Current plan has \$8,500 out of pocket maximum per family and the new one has \$4,500 out of pocket maximum per family. Highway Commissioner Alstrom explained that he will consider health insurance cost and include it in the total compensation package calculation for his staff without increasing Road District's budget due to higher premiums. Employees will be able to choose the options that fit their needs. Trustee Mitchell moved to approve Health Insurance plans and Trustee DeRango seconded. 2021 Health Insurance options were approved 5-0 per roll call vote.

7.5 Discussion/Approval of 2021 ICRMT Insurance versus Corkill's IPRF

Supervisor Holscher reminded the Board that by switching to ICRMT (Illinois Counties Risk Management Trust) Insurance (Workers Compensation) earlier this year, Township saved \$3,000. They also provided access to required training for the Township staff. Following the discussion, Trustee Rotkis moved to approve using ICRMT Insurance instead of Corkill and Trustee Mitchell seconded. ICRMT Insurance for 2021 was selected and approved 5-0 per roll call vote.

7.6 Discussion/Approval of 2021 Holiday Schedule

The Board reviewed and discussed Holiday schedule. Trustee DeRango moved to approve 2021 Holiday Schedule in its current form and Trustee Mitchell seconded. 2021 Holiday Schedule was approved 5-0 per roll call vote.

7.7 Discussion/Approval of 2021 Board Meeting Schedule

Trustee Rotkis moved to approve proposed 2021 Board Meeting Schedule and Trustee Mitchell seconded. 2021 Board Meeting Schedule was approved 5-0 per roll call vote.

7.8 Discussion on open area in previous Admin office space

Supervisor Holscher described office area changes taking place as part of the renovation and inquired the Board if there is a need to build additional room in the back of the building that can also be used by the public. Will revisit this subject at some later date.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 10/9/2020-11/12/2020 Town and Road District Fund Bills & Claims:

Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Rotkis seconded. Bills in the amount of \$257,313.69 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Building renovation continues. New counter got installed and it will have a separation glass screen (sneeze guard). Double glass door at the entrance will have security access and serve as a climate control. Heater in the hallway ceiling is installed and will be controlled by its own thermostat. Entrance door on the East side will be a functioning entrance. Some additional masonry work will be required to fit in a new door because current one is not a standard size door.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Finishing off Summer/Fall drainage work. After that, will be transitioning to Winter season and prepare for snow removal activities

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Exploring options related to Wheatland Park and checking land value. Wheatland Athletic Association and village of Plainfield are being considered for partnership

TRUSTEE (RAQUEL MITCHELL)

- Senior Committee meeting was held. Discussed potentially getting Poinsettias at cost and giving them away to senior citizens for the holidays via drive through. Contacted Caputo's store manager and he is looking into partnership possibility.
- Got elected to Will County Board and will be resigning from the Township Board

TRUSTEE (JEFFREY DERANGO)

- Fall Newsletter was sent out

TRUSTEE (GREGORY NICHOLS)

- No new updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- 6 FOIAs this month: 3 related to different properties (permits, violations, etc.); 1 from Foundation for Fair Contracting (Motor Fuel Tax Program, Referendums, Financial Audits, etc.); 1 request for copies of Resolution 20-01-R & 20-02-R; 1 inquiry about donation requests from Chris Hudson / Hasle House organization

9.5 COLLECTOR/CEMETERY (BEN PETERSON)

- P. Scavetta withdrew his request to be a Cemetery Trustee. Dave Jacque asked to become a Cemetery Trustee
- Began receiving solicited donations. \$3,900 is deposited to 'Gift/Donation' account and tracked by donor's designated purpose
- Sold 2 graves and handled one funeral

9.6 ASSESSOR (CHUCK KERN)

- Visited Will County office and was advised that they are closing the building to the public for some unknown period due to COVID-19 restrictions

10. ADJOURNMENT:

Trustee Mitchell moved to adjourn the meeting and Trustee Rotkis seconded; the meeting was adjourned on a voice vote at 8:36 PM.

Next meeting December 10, 2020

Approved as presented:

Prepared by Jacob Snitko, Township Clerk