

**Township Board Meeting
Thursday, March 12, 2020**

APPROVED 4/14/2020

1. **CALL TO ORDER**
The meeting was called to order by Supervisor Holscher at 7:31 PM.
2. **PLEDGE OF ALLEGIANCE**
Supervisor Holscher led the Pledge of Allegiance.
3. **ROLL CALL AND ESTABLISHMENT OF A QUORUM**
Board Members: Supervisor Holscher, Trustees Mitchell and Rotkis attended the meeting. Trustees DeRango and Nichols did not attend.
Board Officers: Highway Commissioner Alstrom, Assessor Kern, Collector Peterson and Clerk Snitko were present at the meeting.
4. **PUBLIC COMMENT**
 - 4.1 None
5. **APPROVAL OF MINUTES**
 - 5.1 **Approval of February 13, 2020 – Regular Meeting Open Session Minutes**
Did not have a quorum to approve minutes; Trustee Rotkis was absent previous month and abstained from voting on this item. Will put it on the agenda next month.
6. **OLD BUSINESS**
7. **NEW BUSINESS**
 - 7.1 **Approval of Annual Township Meeting Agenda:**
Supervisor Holscher presented 2020 Annual Township Meeting Agenda to the Board and led the discussion. Trustee Rotkis moved to approve proposed Agenda and Trustee Mitchell seconded. 2020 Annual Township Meeting Agenda was approved 3-0 per roll call vote.
 - 7.2 **Discussion on 2020-2021 Budget:**
 - Supervisor Holscher shared 2020-2021 Township Budget details and answered questions asked by the Board. Board members had suggestions to format it differently to make data more readable.
 - Highway Commissioner Alstrom presented 2020-2021 Road Budget, pointed out changes and answered questions asked by the Board.
 - 7.3 **Schedule Budget Workshop date and time:**
Preliminary Budgets have already been discussed at previous and current meetings (Item# 7.2 above) and shared with the Township Board. Final versions are being worked on; no need to schedule a Budget Workshop at this time.
8. **APPROVAL OF BILLS AND CLAIMS**
 - 8.1 **Approval of 2/14/2020-3/12/2020 Town and Road District Fund Bills & Claims:**
Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Rotkis seconded. Bills in the amount of \$174,931.36 were approved 3-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Although we had a significant amount of rain over the weekend, there was no wind, so we are still unable to assess the effectiveness of the Road District's improvements to exterior door and tiles on west side of the building.
- Plan to attend GATI conference with Carolyn to update General Assistance certification on April 3rd

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Received 425 tons of salt so far to replenish what has been used. Need to get around 135 tons more
- Used about 435 tons of salt this winter
- In 2 weeks, will start roadside right-of-way pickups
- In early April, plan to do some landscaping work in North Wheatland and third week of April will start working with the drainage contractor

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Park was open on March 5th and is being used primarily for basketball. Water is scheduled to be turned on April 7th and field reservations will begin April 11th. Will talk to lawn service company about possible help with weed mitigation

TRUSTEE (RAQUEL MITCHELL)

- No updates

TRUSTEE (JEFFREY DERANGO)

- No updates

TRUSTEE (GREGORY NICHOLS)

- No updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- No FOIAs this month
- Statement of Economic Interests email was sent by the Will County to file 2020 forms

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Have completed required One Year to allow heirs to claim ancestor rights
- Sold 2 graves with 2 funerals
- Two requests to sell-back their Re-Claimed graves
- Morgan Stanley CDs matured

9.6 ASSESSOR (CHUCK KERN)

- Assessor's Office is not getting a new Information Management System that was mentioned previously. Instead, JRM (Jerry) is working on upgrading his system to be in line with his competitors.
- Catching up on the backlog that accumulated during busy months last year.
- Received a tentative factor for the upcoming year from the Supervisor of Assessments of Will County (it is 1.02 this year). The increase is almost zero (last year it was 3.8%) which means that current tax rate is very close to what it needs to be.

10. ADJOURNMENT:

Trustee Mitchell moved to adjourn the meeting and Trustee Rotkis seconded; the meeting was adjourned without discussion on a voice vote at 8:11 PM.

Next meeting April 14, 2020

Approved as presented:

Prepared by Jacob Snitko, Township Clerk