

**Township Board Meeting
Thursday, July 9, 2020**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:31 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Mitchell, Rotkis, DeRango and Nichols attended the meeting.

Board Officers: Highway Commissioner Alstrom, Assessor Kern, Collector Peterson and Clerk Snitko were present at the meeting.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of June 11, 2020 – Public Hearing Open Session Minutes

Trustee Nichols moved to approve June 11, 2020 Public Hearing Open Session Minutes and Trustee Mitchell seconded. The minutes were approved 4-0 per roll call vote (Trustee Rotkis joined the meeting after the roll call).

5.2 Approval of June 11, 2020 – Regular Meeting Open Session Minutes

Trustee Nichols moved to approve June 11, 2020 Regular Meeting Open Session Minutes and Trustee Mitchell seconded. The minutes were approved 5-0 per roll call vote.

6. OLD BUSINESS

6.1 Report on Cemetery Grounds Maintenance options:

- Tax Collector Peterson provided updates on cemetery grounds maintenance. After last Board meeting, a committee of five met to discuss options regarding the source of financial contributions to cover mowing expenses of cemetery grounds. Tax Collector Peterson is in the process of researching the ideas and suggestions offered by those in attendance. When summary of suggestions is available for the Board to review, will put it on the meeting agenda.

- Supervisor Holscher provided her updates on this topic. She mentioned one more item discussed at the meeting and it was the fact that Collector Peterson is carrying a heavy load handling multiple tasks related to the cemetery all by himself. They agreed that those responsibilities need to be distributed more evenly among Cemetery Board members to offload Mr. Peterson. They also proposed to explore possibility of engaging other groups and organizations in the Wheatland Township to contribute to the cemetery maintenance in some capacity.

- Highway Commissioner Alstrom suggested for Cemetery Board Members to contact long-time Wheatland residents who have descendants at the cemetery and benefited from the sale of land they used to own and ask if they would be willing to contribute to the cemetery maintenance or Care Fund.

6.2 Discussion/Approval of Update on Sexual Harassment Training:

- Supervisor Holscher informed the Board that all staff members of the Wheatland Township will receive the next day an email with the information to take Sexual

Harassment Training. Upon completing this course, everyone will need to download a certificate and provide a copy of it to Carolyn to keep it on file. There will be additional "Bloodborne Pathogens" training required by OSHA/Insurance company that all personnel will need to complete this year. Trustee Mitchell moved to approve the training and Trustee Rotkis seconded. Sexual Harassment and Bloodborne Pathogens training was approved 5-0 per roll call vote without further discussion.

7. NEW BUSINESS

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 6/12/2020-7/9/2020 Town and Road District Fund Bills & Claims:

Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee DeRango seconded. Bills in the amount of \$209,250.65 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Given current situation, Mark Thompson and Son may continue working with the Township to provide mowing services next year
- Financial Audit is in progress; Carolyn is very busy assisting with this process
- Current office cleaning contractor is unable to keep up with required cleaning demands; Assessor's office staff member expressed interest in taking on this job and it is now being performed by that person. If needed, there are some other Township team/family members interested in this opportunity

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Staff is busy doing drainage related work all this month (changing culverts, installing underdrains and other drainage work)
- The new truck on order is being delayed by 16 weeks due to COVID-19

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Noticed that flag at the park was missing; Highway Commissioner Alstrom informed that it is at the Township and the rope is being repaired. Will put it back as soon as it is fixed

TRUSTEE (RAQUEL MITCHELL)

- Seniors have been hesitant to meet. Planning to have another Senior Committee meeting in about a week to further discuss available options. Sadly, there is a possibility that seniors may not get together this year at all

TRUSTEE (JEFFREY DERANGO)

- Acknowledged the work Cemetery Board is doing and thanked Collector Peterson for his personal dedication and contributions to it. Collector Peterson took the opportunity to share additional details about cemetery and all the tasks Cemetery Board team members are performing

TRUSTEE (GREGORY NICHOLS)

- No new updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Responded to email requests/questions during last month
- 2020-2021 Budgets were files with the Will County Clerk's office last month

9.5 COLLECTOR/CEMETERY (BEN PETERSON)

- 2 burials this month
- Purchased 6-months CD at 0.10% return
- Mark Thompson and Son is doing a good job mowing cemetery grounds

- Initial discussion of solutions to consider how to compensate Road Department's curtailment of maintenance support in future budgets

9.6 ASSESSOR (CHUCK KERN)

- Entering another wave of busy season. New assessments will be published in 3-4 weeks and that prompts a lot of phone calls and other actions at the Assessor's Office. Will County will use a 1.01 multiplier to calculate property taxes (1% increase for all properties).

10. ADJOURNMENT:

Trustee Nichols moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned on a voice vote at 8:19 PM.

Next meeting August 13, 2020

Approved as presented:

Prepared by Jacob Snitko, Township Clerk