

**Township Board Meeting
Thursday, August 13, 2020**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Mitchell, Rotkis and Nichols attended the meeting (Trustee DeRango did not attend).

Board Officers: Assessor Kern, Collector Peterson, and Clerk Snitko were present at the meeting (Highway Commissioner Alstrom did not attend)

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of July 9, 2020 – Regular Meeting Open Session Minutes

Trustee Nichols moved to approve July 9, 2020 Regular Meeting Open Session Minutes and Trustee Rotkis seconded. The minutes were approved 4-0 per roll call vote.

6. OLD BUSINESS

6.1 Update on Cemetery Grounds Maintenance

- Supervisor Holscher provided updates regarding Cemetery Grounds Maintenance. Highway Commissioner Alstrom agreed to provide \$500/week for next season. Will initiate a process of getting rid of the park next year. That will help reduce maintenance expenses and Township should have no issues covering remaining grounds.

- In the past few months, we all learned a lot about the cemetery. One important aspect is that it is hard for one person to cover all responsibilities; it is imperative to fill Cemetery Board as much as possible and distribute the load among Board Members.

7. NEW BUSINESS

7.1 Discussion/Approval of 2019-2020 Audit Prepared by Seldon Fox

Mr. Ed Tracy from Seldon Fox attended the meeting and shared the results of the Wheatland Township Financial Audit. It was conducted at the end of June and was done remotely this time. The controls in place were found sufficient. Government Wide Fund and Fund Financial Statements look good. General Town, Road and Bridge and Hard Road Fund all reported positive bottom line this year. Expenses were under budget. IMRF (Net Pension Liability) decreased from \$300K to about \$210K. It is 92.13% funded at the end of the year (up from 87% prior year) and it is a well-managed plan. Overall audit results were positive, and all findings indicate good governance. Trustee Nichols moved to approve 2019-2020 Audit and Trustee Mitchell seconded. The 2019-2020 Financial Audit prepared by Seldon Fox was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

- 8.1 Approval of 7/10/2020-8/13/2020 Town and Road District Fund Bills & Claims:**
Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Rotkis seconded. Bills in the amount of \$270,658.76 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Pam is doing a great job cleaning/maintaining the building. Township just purchased a commercial vacuum cleaner
- State of Illinois put out a Cares Fund; Townships will receive \$10,000 from that fund. The money will be used to cover the cost of sanitizers, masks, and protective screens
- Will be ordering plants to be used around the building as fall season approaches
- Working on making additional required training available from the Risk Management Company (Sexual Harassment, Bloodborne Pathogens, Slip/Trip & Fall)

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- No updates

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Park looks great; new mulch was applied
- Baby swing got vandalized and will be replaced
- Flag was fixed and put back in place

TRUSTEE (RAQUEL MITCHELL)

- Seniors have been hesitant to meet; there is a split about 55% for in-person meeting and 45% against it. Will wait for further updates from the Governor and consider other factors that may affect possible activities

TRUSTEE (JEFFREY DERANGO)

- No updates

TRUSTEE (GREGORY NICHOLS)

- No new updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Responded to email requests/questions
- 4 FOIAs. All of them inquired about Township staff salaries and benefits

9.5 COLLECTOR/CEMETERY (BEN PETERSON)

- Resolved issue: 2001 Agreement between Township and Cemetery document specifying Township will provide/perform grounds maintenance services
- Collector Peterson and Cemetery Board Trustees straightened or fixed foundations for more than a dozen monuments in the old section
- Recent storm downed large limb from a tree in the SE corner of the Old Section

9.6 ASSESSOR (CHUCK KERN)

- Appeal season is starting. 2020 Assessments were just mailed out. Homeowners who made some property improvements will also be receiving assessment revisions. People have 30 days to contact Assessor's Office to review revisions. For those who are willing to appeal to the next level, will need to contact Will County in September. The Board of Review will conduct those hearings without in-person appearance this year.

10. ADJOURNMENT:

Trustee Nichols moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned on a voice vote at 8:01 PM.

Next meeting September 10, 2020

Approved as presented:

Prepared by Jacob Snitko, Township Clerk