

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

APPROVED 2/09/2017

Township Board Meeting Thursday, January 12, 2017

1. CALL TO ORDER

The meeting was called to order at 7:30 PM by Supervisor Kern.

2. PLEDGE OF ALLEGIANCE

Supervisor Kern led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Kern, Trustees Mitchell, Rotkis (arrived late), DeRango, and Holscher, and Clerk Peabody were present. Also present were Highway Commissioner Alstrom and Tax Collector Peterson. Assessor Monaghan was absent.

4. PUBLIC COMMENT

- Resident Gerhardt Werber reviewed his activities over the last three years to establish a Revitalizing Garden at the cemetery.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Holscher and second by Trustee Mitchell, the minutes of the December 8, 2016 Township Board Meeting were approved 3-0-1 on a roll call vote with Trustee DeRango abstaining (Trustee Rotkis had not yet arrived).

6. OLD BUSINESS

None at this time.

7. NEW BUSINESS

- 7.1 **Discussion on Waste Hauling Program:** Supervisor Kern reported that he and Highway Commissioner Alstrom had a meeting with a representative from Groot Industries (waste hauler for the Township building) to get a sense of what they could do and what kind of programs might be available. Supervisor Kern indicated that he would be seeking volunteers to join a citizen's committee to look into establishing a waste hauling program for the unincorporated residents in the township.
- 7.2 **Discussion on 2017-2018 Budget Timeline:** Supervisor Kern indicated that he has the Township's Accountant working on some preliminary numbers, which should be available in about a week. He will provide projections about where the Township will be at year end and a proposed budget for the coming year. It was suggested that the Board meet before the regular meeting in February (6:00 PM) to review and discuss the information.
- 7.3 **Discussion on Early Voting for the 2017 Consolidated Election:** Clerk Peabody distributed a table showing when the County will be open for Early Voting and a proposal for the Township's hours during the same period.

8. APPROVAL OF BILLS AND CLAIMS

On a motion by Trustee DeRango and second by Trustee Mitchell, the Town, Assessor, Park, Road & Bridge, Special Hard Road, Culvert, and Cemetery Funds bills in the amount of \$136,552.24 were discussed and approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

In response to a question last month, Supervisor Kern discussed the status of the Township's current program with our electrical aggregator, Integrys Energy. A copy of the current contract was put up on the Township's web site. We are currently nearing the end of a three-year contract with Integrys. He also indicated that our representative from Integrys will be at the February meeting to discuss their current programs and answer questions.

9.2 HIGHWAY COMMISSIONER

- Reported that, because of the favorable weather, they have been working to upgrade the Township's sign inventory and are in the process of taking pictures of all existing signage. They are also documenting all crosswalks and ADA ramps in the Township at the same time. This is in response to a Federal mandate.
- Reported he hired a new employee for the department.
- Reported he is preparing to purchase a new big dump truck to replace the Township's current 1999 vehicle.

9.3 TRUSTEES

TRUSTEE DERANGO

Reported he is currently preparing to collect information to put out an electronic newsletter after the beginning of the year.

TRUSTEES HOLSCHER

Reported that the Senior's Holiday Luncheon was a great success, with all attendees taking home a poinsettia plant compliments of the Township. She reported that they have recruited some new residents to join the Senior Committee. She also indicated that there are some non-township residents attending the luncheons and that they have been asked to contribute \$3.00 each to help reimburse the Township for food costs. Luncheons will begin again in March or April, depending upon the weather.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

December was a busy month, with 3 funerals and the sale of 3 graves. Reported that the Cemetery Committee met in December and work is continuing on a project to mark or remark unreadable grave markers. Determined that there are over 100 graves in the old section (mostly in unused plot status) that have not had any burial activity in over 100 years. He is exploring what would be required to reclaim those graves back to the cemetery inventory to make them available again. Hopes to improve the driveway this coming year. Also reported the Cemetery Board decided to move \$10,000 from the Operating Fund to the Care Fund to build additional reserves to fund the continued operation of the Cemetery in the future.

9.4 TOWNSHIP CLERK (RICHARD PEABODY)

Reported that two FOIA's were received and answered.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee DeRango, the meeting was adjourned without discussion on a voice vote at 8:10 PM.

Next meeting February 9, 2017, @ 7:30 PM – Township Board Meeting

Approved as presented:

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

Township Board Meeting Thursday, February 9, 2017

1. CALL TO ORDER

The meeting was called to order at 7:30 PM by Supervisor Kern.

2. PLEDGE OF ALLEGIANCE

Supervisor Kern led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Kern, Trustees Mitchell, Rotkis, DeRango, and Holscher, and Clerk Peabody were present. Also present were Highway Commissioner Alstrom and Tax Collector Peterson. Assessor Monaghan was absent.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

5.1 On a motion by Trustee DeRango and second by Trustee Rotkis, the minutes of the January 12, 2017 Township Board Meeting were approved as presented 5-0 on a roll call vote.

6. OLD BUSINESS

None at this time.

7. NEW BUSINESS

7.1 **Discussion of Annual Town Meeting Agenda:** Supervisor Kern presented a draft agenda for the April 11, 2017 Annual Town Meeting for discussion. The final version will be approved at the March Board Meeting.

PRESENTED LATER IN THE MEETING:

7.2 **Discussion of Integrys Energy Services, Inc. Agreement:** John Nania, now of Nania Energy Advisors, discussed the process and history of energy aggregation in Wheatland Township. In his current role, he stated he is acting as an advisor to the township. Our current agreement expires in May/June. A new provider can offer a program that is about 10% lower than our current program on a one year package with the option of a guarantee that the rate will not be higher than ComEd. John will provide a new contract for review by our attorney and our consideration at next month's meeting.

8. APPROVAL OF BILLS AND CLAIMS

On a motion by Trustee Mitchell and second by Trustee Holscher, the Town, Assessor, Park, Road & Bridge, Special Hard Road, Culvert, and Cemetery Funds bills in the amount of \$200,640.91 were discussed and approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

- Discussed the naturalization portion of the Voter Registration form that is used to register and vote on the same day. He was advised that 800-900 people in Will County voted

without properly completing this information. The County Clerk contacted the people and informed them they could not vote until they provided naturalization information. Plus, another 3,000 people were determined to be registered in more than one location.

- Looking to have air ducts cleaned and other HVAC remediation work done to help reduce allergy issues within the building.

9.2 HIGHWAY COMMISSIONER

- Continuing to work on tree removal, since there is no snow plowing taking place. They are also preparing plans for more drainage work next summer.
- The new truck has been ordered, with delivery is expected in June or July.

9.3 TRUSTEES:

TRUSTEE DERANGO

- Expecting to send out the next electronic newsletter in March.
- Discussing the possibility of making the Township web site mobile for our residents. It was suggested that perhaps the Road District would like to fund this project.

TRUSTEE HOLSCHER

The Senior Committee is on hold for the time being. They expect to resume luncheons, probably in April.

TRUSTEE MITCHELL

She is actively working to recruit speakers for the upcoming Senior Luncheons.

TRUSTEE ROTKIS

Nothing to report at this time. It was noted that the park is already being used and that some drivers are going around the chains to park in the lot. Expects to turn on the water and have the porta-potty's installed around April 1st.

9.4 TOWNSHIP CLERK (RICHARD PEABODY)

Distributed a revised schedule for early voting hours. The changes were requested by Will County. Asked Trustee DeRango to make sure that the revised information was in the newsletter and on the web site. There were no FOIA's this month.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

February 17th is the anniversary of Will County's designating the cemetery as a historical landmark. Sold 3 graves last month. They are tracking 3 leads on descendants. The Care Fund is now up to \$76,000.

JOHN NANIA PRESENTATION TOOK PLACE AT THIS TIME.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Holscher, the meeting was adjourned without discussion on a voice vote at 8:25 PM.

Next meeting March 9, 2017, @ 7:30 PM – Township Board Meeting

Approved as presented:

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

Township Board Meeting Thursday, March 9, 2017

1. CALL TO ORDER

The meeting was called to order at 7:33 PM by Supervisor Kern.

2. PLEDGE OF ALLEGIANCE

Supervisor Kern led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Kern, Trustees Mitchell, DeRango, and Holscher, and Clerk Peabody were present. Also present were Highway Commissioner Alstrom and Tax Collector Peterson. Trustee Rotkis and Assessor Monaghan were absent.

4. PUBLIC COMMENT

Resident Gerhardt Werber discussed a recent newspaper article discussing a new plant that is a relative of wheat. He suggested the use of this plant and others to provide some shielding from things surrounding the cemetery. He also compared the longevity of this plant to the long-range benefit of a scattering garden in the cemetery.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Mitchell and second by Trustee DeRango, the minutes of the February 9, 2017 Township Board Meeting were approved as amended 4-0 on a roll call vote.

6. OLD BUSINESS

None at this time.

7. NEW BUSINESS

- 7.1 **Approval of Annual Town Meeting Agenda:** On a motion by Trustee DeRango and second by Trustee Mitchell, the Annual Town Meeting as approved as amended 4-0 on a roll call vote. Trustee Mitchell agreed to help find additional locations within the township to post notices about the annual meeting.

- 7.2 **Approval of Aggregation Program Agreement with Dynegy Energy Services, LLC.:** On a motion by Trustee Mitchell and second by Trustee DeRango the Agreement with Dynegy Energy Services, LLC was approved as presented 4-0 on a roll call vote.

7.3 **Approval of Resolution 17-01-R, Tax Levy Abatement:**

On a motion by Trustee Holscher and second by Trustee Mitchell, Resolution 17-01-R was approved as presented 4-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

On a motion by Trustee Holscher and second by Trustee Mitchell, the Town, Assessor, Park, Road & Bridge, Special Hard Road, Culvert, and Cemetery Funds bills in the amount of \$138,432.73 were discussed and approved 4-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

Nothing to report.

9.2 HIGHWAY COMMISSIONER

- Discussed the abnormal winter weather this year and the modest use of our salt.
- Recently updated the information in the Resident Handbook.
- Mild weather has allowed the Highway Department to continue to work on culvert replacement in the Township. In addition, they are monitoring discharge into the ditches to remain compliant with our MS4 Permit.

9.3 TRUSTEES:

TRUSTEE DERANGO

Will release the next issue of the electronic newsletter shortly.

TRUSTEE HOLSCHER

The first Senior Luncheon of the season will take place on April 19th.

TRUSTEE MITCHELL

Nothing further to add.

TRUSTEE ROTKIS

Susan Schaer presented a report from Trustee Rotkis. The Park was opened March 1st; the porta-johns will be delivered April 10th; weather permitting, the water will be turned on April 10th; WAA will begin using the fields for practice on April 11th; and new nets were installed at the basketball courts also on March 1st.

9.4 TOWNSHIP CLERK (RICHARD PEABODY)

There were no FOIA's this month. So far there has been no further changes to our announced schedule for Early Voting.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- This is the 10th Anniversary of the Wheatland Cemetery being designated as a Will County Historic Site. Cemetery Committee Chairman Peterson passed around a cemetery rules book published in 1917 and noted some of the requirements and prices.
- They are creating a new map to show the various plots and graves in the cemetery.
- There are now 42 identified veteran's graves in the cemetery. The VFW is planning to post flags at the veteran graves on Memorial Day.

Trustee Mitchell discussed the results of her investigation into options for a new copier.

10. ADJOURNMENT:

On a motion by Trustee DeRango and second by Trustee Holscher, the meeting was adjourned without discussion on a voice vote at 8:33 PM.

Next meeting April 11, 2017, immediately following the Annual Town Meeting

Approved as presented:

Prepared by Richard Peabody, Township Clerk

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

Township Board Meeting Tuesday, April 11, 2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Kern at 7:55 PM, immediately following the Annual Town Meeting.

2. PLEDGE OF ALLEGIANCE

Supervisor Kern led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Kern, Trustees Mitchell, DeRango, Rotkis, and Holscher, and Clerk Peabody were present. Also present were Highway Commissioner Alstrom and Tax Collector Peterson. Assessor Monaghan was absent.

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Rotkis and second by Trustee Mitchell, the minutes of the March 9, 2017 Township Board Meeting were approved as amended 5-0 on a voice vote.

6. OLD BUSINESS

None.

7. NEW BUSINESS

7.1 Reminder to file Economic Interest Statement with County Clerk's Office:

Clerk Peabody indicated that it appeared that four receipts had been turned in. Supervisor Kern reminded everyone about the severe penalties for failure to file.

7.2 Approval of Copier Lease Agreement:

On a motion by Trustee Mitchell and second by Trustee Rotkis, a contract for the lease of an IRC55501 Copier from Canon Financial Services in the amount of \$209.40 per month for 48 months was approved 5-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

On a motion by Trustee Mitchell and second by Trustee DeRango, the Town, Assessor, Park, Road & Bridge, Special Hard Road, Culvert, and Cemetery Funds bills in the amount of \$125,327.99 were discussed and approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

Nothing to report.

9.2 HIGHWAY COMMISSIONER

Nothing to report.

9.3 TRUSTEES:

TRUSTEE DERANGO

Nothing to report. In comments, he thanked the voters for supporting the township's announced slate of candidates. He also noted that no candidate who planned to run in opposition to the slate and wanted to manage the township were present at either of tonight's meetings.

TRUSTEE HOLSCHER

Nothing to report.

TRUSTEE MITCHELL

Nothing to report.

TRUSTEE ROTKIS

Nothing to report.

9.4 TOWNSHIP CLERK (RICHARD PEABODY)

There were no FOIA's this month. Passed out a report on the daily voter volume during the two week early voting period before the Consolidated Election of April 11th.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

Nothing to report.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Holscher, the meeting was adjourned without discussion on a voice vote at 8:04 PM.

Next meeting May 11, 2017

Approved as presented:

Prepared by Richard Peabody, Township Clerk

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

APPROVED 6/8/2017

Township Board Meeting Thursday, May 11, 2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Kern at 7:33 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Kern led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Kern, Trustees Mitchell, DeRango, Rotkis, and Holscher, and Clerk Peabody were present. Also present was Highway Commissioner Alstrom. Tax Collector Peterson and Assessor Monaghan were absent.

4. PUBLIC COMMENT

Resident Gerhardt Werber suggested that the Board create a Mission Statement for the Township.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee DeRango and second by Trustee Mitchell, the minutes of the April 11, 2017 Township Board Meeting were approved 5-0 on a roll call vote.

6. OLD BUSINESS

None.

7. NEW BUSINESS

7.1 Approval of Corkill Insurance Agency, Inc. for 2017-2018 Insurance:

Insurance Agent Karri McLeod presented a proposal for the coming year and then compared the new costs to what was paid last year. A motion was made by Trustee DeRango and seconded by Trustee Rotkis to accept the proposal as presented. After discussion, the motion was approved 5-0 on a roll call vote.

7.2 Approval of Publication of Ordinance #17-01-O Town Budget:

On a motion by Trustee Mitchell and second by Trustee Holscher, the publication of Ordinance #17-01-O was approved 5-0 on a roll call vote.

7.3 Approval of Publication of Ordinance #17-02-O Highway Budget:

On a motion by Trustee Mitchell and second by Trustee Holscher, the publication of Ordinance #17-02-O was approved 5-0 on a roll call vote.

7.4 Approval of Resolution #17-02-R and Resolution #17-03-R Authorizing Change in the Bank Account Signatory:

On a motion by Trustee DeRango and second by Trustee Mitchell, the resolutions changing the signers on the Township's bank accounts was approved 5-0 on a roll call vote.

7.5 Reminder to Clerk Regarding 2017 Annual Town Meeting Minutes:

Clerk Peabody indicated that he was already working on the minutes.

7.6 Discussion on Computer/Electronic Recycling Event:

After discussion, the Board expressed an interest, so it was decided that we should get more information.

7.7 Discussion on PACE/Ride DuPage partnership allocations:

Supervisor Kern updated the Board on his efforts to try to resolve the conflict between the Partners. Along with the current Supervisor of Naperville Township, we sent a letter to PACE advising them that we were withholding any further payments until they resolve the contract language with the Partners and corrected the billings. Trustee Holscher advised the Board that the next scheduled meeting of the group was not until July.

8. APPROVAL OF BILLS AND CLAIMS

On a motion by Trustee Mitchell and second by Trustee DeRango, the Town, Assessor, Park, Road & Bridge, Special Hard Road, Culvert, and Cemetery Funds bills in the amount of \$139,888.46 were discussed and approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

Supervisor Kern polled the Board and it was decided to hold the Public Meeting for the Budget on June 21, 2017 at 6:30 PM.

9.2 HIGHWAY COMMISSIONER

They have been doing drainage work in Wheatland Industrial Park. There will be a Pre-Construction Meeting next week to review plans for the reconstruction of the 119th Street Bridge. The project is expected to begin in late June and will last 5-6 weeks. The first Brush Pickup of the year has been completed.

9.3 TRUSTEES:

TRUSTEE DERANGO

Requested photos and brief bios from the new Board Members. Discussed a possible date for the next electronic newsletter.

TRUSTEES HOLSCHER AND MITCHELL

The next Senior Luncheon will be on May 17th. The calendar for the year is being updated. A new person has been added to the Senior Committee.

TRUSTEE ROTKIS

Is reviewing quotes to repaint the gazebo.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

Committee Member Jim Hofman presented the report. The Spring Cleanup has been completed. The first weed application has been applied. He thanked the Highway Commissioner for the assistance being provided to the cemetery by his staff. They have received proofs for the first five headstone plaques they expect to replace this summer and are proceeding with the project. There are two large funerals scheduled for the coming week. Discussed the possibility of doing some maintenance or removal of some trees.

9.4 TOWNSHIP CLERK (RICHARD PEABODY)

There was one FOIA last month, which was answered. Reminded Board Members that we still were missing some receipts from Will County recognizing the filing of Economic Interest Statements.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee DeRango, the meeting was adjourned without discussion on a voice vote at 8:10 PM.

Next meeting June 8, 2017

Approved as presented:

Prepared by Richard Peabody, Township Clerk

Wheatland Township, Will County

Wheatland Township Administration Center
4232 Tower Court
Naperville, Illinois 60564

630-717-0092

Township Board Meeting Thursday, June 8, 2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees Mitchell, DeRango, Rotkis, Schaer, and Clerk Snitko were present. At the meeting were present Highway Commissioner Alstrom & Tax Collector Peterson. Assessor Monaghan was absent.

4. PUBLIC COMMENT

Resident Gerhardt Werber commented that he appreciated the opportunity to attend Wheatland Township's swearing in ceremony last month & the support of the US Constitution shown by everyone in the organization. He cited Goal #6 of the Preamble: "Secure the blessings of Liberty to ourselves & our prosperity". He believes a revitalization garden is an opportunity to celebrate pride & prosperity, and hopes we will embrace these words and re-consider a revitalization garden.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Mitchell and second by Trustee Schaer, the minutes of the May 11, 2017 Regular Meeting Open Session were approved 5-0 on a roll call vote.

6. OLD BUSINESS

- 6.1 The Board discussed additional details of Computer/Electronics Recycling event. The company offered to help with the removal of the recycled equipment. Need to get additional information and find out if we're getting a certificate of insurance to cover any activity & items dropped off. Recycling TVs will cost \$10 a piece; the rest of the equipment is accepted free of charge. It was suggested to keep it as One-Day event.

7. NEW BUSINESS

7.1 Approval of Ordinance #17-03-O 2017 Township Prevailing Wage:

On a motion by Trustee Mitchell and second by Trustee Schaer, the Ordinance #17-03-O was approved 4-1 on a roll call vote. Trustee DeRango voted No.

7.2 Approval of Publication of Ordinance #17-04-O Road District Prevailing Budget:

On a motion by Trustee Mitchell and second by Trustee Rotkis, the Ordinance #17-04-O was approved 4-1 on a roll call vote. Trustee DeRango voted No.

7.3 Motion to Approve FOIA Officers:

The following individuals have been identified as designated FOIA Officers for Wheatland Township: Jean Olson – Highway Department, Brandi Pocius & Amber Markham – Assessor's Office, Carolyn Rominger – Administrator, Jacob Snitko – Clerk.

June 8, 2017 (Cont.)

On a motion by Trustee Mitchell and second by Trustee DeRango, the list of Wheatland Township FOIA Officers got approved 5-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

During discussion, Trustee Schaer pointed out that one of the bills from Cintas included Taxes in the amount of \$14.48 that should not have been there due to tax exempt status of Wheatland Township (will need to redo check #22036). On a motion by Trustee Mitchell and second by Trustee Schaer, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$116,192.40 (minus \$14.48 that will be subtracted bringing the new Total to \$116,177.92) were approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR

Supervisor Holscher informed the Board of:

- Daryl Dahlberg's retirement (Township Accountant) as of June 30, 2017. His son Mark Dahlberg will assume his responsibilities and continue providing accounting services to the Township without violating contract agreement. Mark has over 30 years of accounting experience that includes providing services to other townships. Same rates will remain in place; new agreement will be signed.
- She provided information about upcoming full Audit by Selden Fox that will take place between 6/26-30. It is their last year of auditing Wheatland Township; therefore, will be going out for bids from other companies for the next audits.
- Reminded of the Public Hearing for the Budget on June 21, 2017 at 6:30 PM.

9.2 HIGHWAY COMMISSIONER

Informed that brush pick up took place in June & another one is scheduled for the following week. Drainage work continues and some day-to-day updates are available on the Facebook page (including videos). The reconstruction of the 119th Street Bridge will begin on 6/12; the street will be closed for traffic. Suggested alternative routes are 111th & 127th streets. It is estimated to take about 30 working days to complete this project. A new employee started last month.

9.3 TRUSTEES:

TRUSTEE ROTKIS

Got 2 quotes to repaint the gazebo & will proceed with this work. Eagle Scouts are helping to keep parks/playgrounds under control.

TRUSTEE MITCHELL

The next Senior Luncheon will be on June 21 (3rd Wednesday of the month). Chicken lunch will be provided. The calendar for the year is being updated. The group continues to grow and a new person has been added to the Senior Committee (Barbara Backe). Our own Ben Peterson is going to be the guest speaker at the next event. The August event will possibly be a lunch followed by a movie.

TRUSTEE DERANGO

Discussed timeframe for the next electronic newsletter. Plan to have a final discussion at the July Board Meeting. Newsletter will also include Recycling event date and it will be distributed right after the meeting.

TRUSTEE SCHAER

Provided a status update on Waste Hauling study from Downers Grove Township and shared outcome of the last Board meeting that was held on 6/8. Mark Thoman, Downers Grove Township Supervisor, will share their experience & referendum process at the next board meeting to help determine the direction for the Wheatland Township. Waste Hauling Referendum is planned for the spring of 2018. Next board meeting will take place on 7/6.

June 8, 2017 (Cont.)

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

There were 4 burials last month. Ben updated regarding the attempts to locate heirs of deceased owners of the unused grave sites. The tallest tree at the cemetery got hit by lightning and was removed previous week. Cemetery Trustees identified 25 monuments with faded or missing names and will try to replace about half of those with headstone bronze plaques this summer.

9.5 TOWNSHIP CLERK (JACOB SNITKO)

There were no FOIA inquiries last month.

10. ADJOURNMENT:

Next public Budget Hearing is scheduled for Wed, 6/21. On a motion by Trustee Mitchell and second by Trustee DeRango, the meeting was adjourned without discussion on a voice vote at 8:17 PM.

Next meeting July 13, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

Township Board Meeting
Thursday, July 13, 2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:32 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees Mitchell, DeRango, Rotkis, Schaer, and Clerk Snitko were present. At the meeting were present Highway Commissioner Alstrom & Tax Collector Peterson. Assessor Monaghan was absent.

4. PUBLIC COMMENT

- Resident Gerhardt Werber mentioned his previous comments regarding Preamble and revitalization of the garden. He shared his ideas about "Celebration of Immortality" as means of Endless Life & Enduring Fame. He suggested replacing granite slabs/monuments with a vibrant & informative web page where people can post pictures, descriptions & achievements of the loved ones which are both "enduring & endearing".
- Bob Segal expressed his disappointment with the Township's web page as it still shows some outdated information related to Energy Aggregate Program and April election. Need to remove irrelevant/outdated information and keep it with up to date information.

5. APPROVAL OF THE MINUTES

- 5.1** On a motion by Trustee DeRango and second by Trustee Schaer, the minutes of the June 8, 2017 Regular Meeting Open Session were approved 4-0 on a roll call vote (Trustee Mitchell was not yet present for this vote).

6. OLD BUSINESS

- 6.1** The Board discussed Computer/Electronics Recycling event topic. In order to avoid possible cleanup/removal issues (based on previous experience, items were dropped off after hours as well as after the event was over), the decision was made not to host this activity at the Township grounds. Instead, post recycling information on the web page and let residents work out arrangements directly with the recycling company.

7. NEW BUSINESS

- 7.1 Constant Contact:** Subscription contract was renewed for another year (current contract expires on 7/22/17).
- 7.2 Approval of Pace Contract:** Cost Estimate was reviewed and discussed. The main change reflects conversion from "per/user" to "per/mile" option and will provide first class service to the residents. Pace will refund some money next month to the Wheatland Township. On a motion by Trustee DeRango and second by Trustee Mitchell, 2017 Pace Contract was approved 5-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

During discussion, three minor items were pointed out by Susan and need to be corrected (bills - page 4): Quill Corporation, Comcast Business & Canon Financial Services, Inc. Will need to contact Canon to change the due date since it does not line up with the monthly Board meetings to avoid future late payment charges of \$25. Deb also mentioned Andromeda Technology Solutions charges that appear to be high for the amount of changes required to maintain and

update the web page. Will discuss it in more details with the company to make sure they are using reported time efficiently and charging us correctly. On a motion by Trustee Mitchell and second by Trustee Rotkis, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$170,822.29 were approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

Supervisor Holscher shared some statistics related to the Township Web site usage; there were 11,436 sessions accessing web page during the past 12 months. October, November & March had the highest access rate (Bill A. suggested finding out the number of unique users visiting the site to have a better view of the utilization).

- Deb also informed that in the past 12 months, 323 new people signed up through the web portal to receive Township Newsletter (E-newsletter is distributed by Constant Contact)

-Action items: will need to update web page with the new energy program and other relevant materials, and remove any outdated information.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

Updated on the status of the 119th Street Bridge reconstruction project. It is scheduled to be reopen for traffic on 7/17-18. Final pavement marking is being done.

- Bill received a memo from IDOT with recommendations related to lawn mowing along slopes and ditches in order to save Monarch butterflies inhabiting those areas (may need to suspend some of the mowing activities for the time being).

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

Finalizing selection of the vendor for gazebo painting; will review the two quotes and make a selection. Colleen also informed about park facility rental request by Church of Jesus Christ of Latter-Day Saints for July 22.

TRUSTEE (RAQUEL MITCHELL)

The next Senior Luncheon is scheduled for 7/19 at Noon (hot dogs and burgers will be provided).

TRUSTEE (JEFFREY DERANGO)

Discussed topics and dates for publishing newsletter (this publication will include trash hauling and other useful information). Jeff will follow up with the Web admin to communicate needed updates for the web page and get more details on how Township is being billed for these services. Going forward, will specify time duration for keeping certain information on the web page to keep it up to date.

TRUSTEE (SUSAN SCHAER)

Provided latest status update on Waste Hauling. Last committee meeting took place on 7/5 where Mark Thoman, Downers Grove Township Supervisor, did the presentation and shared their experience with this process. This information is very valuable and saved Wheatland Township around 1.5 years of leg work (we're in a good shape for the referendum process). At the next meeting, committee will put together a letter to the residents and plan to mail it out in September.

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- In the process of listing graves by type: cremations only, casket burials, monuments & flat stones. Trying to better utilize available space and make more affordable for people to purchase. Ben informed the board that at the last Cemetery Board meeting a special pricing of \$600 was approved for specific cremation only graves with space limitation.

- Got 5 bronze name plates ready for eligible gravestones; waiting for installation dates. Additional plates will be purchased later.
- Grave reclaiming: finished marking & photographing all 126 plots, aisles and rows in the old section.
- Discovered that 2 mailed checks (\$1,850) were not received by Morgan Stanley. Issuers were contacted and they provided replacement payments. The process for monitoring deposits has been revised to prevent similar incidents in the future.
- "A Billion Graves" representative made requested name correction on their web site for the deceased person. The decedent's mother was very appreciative of this. Thank you Ben for your persistence!
- A new bulletin board has been constructed and installed at the cemetery.

9.5 TOWNSHIP CLERK (JACOB SNITKO)

Recapped some of the activities that took place during the past month:

- Prevailing wages published on 6/16 (Thank you Carolyn for submitting it)
- Township & Highway Budget for 2017 – 2018 was approved on 6/21
- Budget got filed with the Will County Clerk's Office on 6/22
- Received an inquiry about backyard wedding permit/requirements. Jean responded with the information (Thank you Jean)
- Received a FOIA request on 7/13 regarding a business property in the township for building, zoning, inspection, fire & health records. Responded to the requester on 7/13-14 informing her that township does not have such records for any property. Provided contact information at the Will County to the satisfaction of the requester.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Schaer, the meeting was adjourned without discussion on a voice vote at 8:30 PM.

Next meeting August 10, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, August 10, 2017**

APPROVED 9/14/2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:32 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees Rotkis & Schaer, and Clerk Snitko were present (Trustees DeRango & Mitchell did not attend the meeting). Highway Commissioner Alstrom & Tax Collector Peterson attended the meeting & provided status updates. Assessor Monaghan – no updates.

4. PUBLIC COMMENT

- Resident Gerhardt Werber shared his thoughts about "Project Immortality". He talked about "Survival instinct being attractive vs. repulsive, futuristic vs. antiquated. He described it as being social, cultural, esthetic, comforting, honorable, fulfilling, redemptive, respectful, appreciative, & even gainful".

- Resident Chuck Kern suggested giving ideas previously presented by Gerhardt some traction and put out a press release about "Scattering Garden" in a local newspaper or on the web and gather feedback from the public to see if there is any interest or demand for it; otherwise, put this idea to rest. As a starting point, Bill asked Gerhardt to provide a description of the Scattering Garden in 100 words or less and will put it on the Facebook page to get some comments from the user community.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Schaer and second by Trustee Rotkis, the minutes of the July 13, 2017 Regular Meeting Open Session were approved.

6. OLD BUSINESS

- 6.1 N/A

7. NEW BUSINESS

7.1 Discussion/Approval of 2018 General Primary Election & Internet Use:

Supervisor Holscher shared details of the request sent by the Will County for the Primary General Election next year. They are asking us to dedicate 82 hours for election support at the Wheatland Township. Will County is reimbursing us at \$13 per hour for those hours; Township has to cover the rest, including overtime. Some hours will be covered by the Township employees who are trained to handle early voters; will need volunteers (election judges are potential candidates for that) to help fill in additional hours. Following the discussion, Board approved support of the days/hours requested by the Will County.

- Discussed the request for internet use. To get some clarification concerning possible security issues, contacted Will County Election IT Support (Jason Donisch). He assured that there is no security concern because once they connect their equipment to our network (it needs to be a wired connection), it creates a VPN tunnel to the Will County system and all of those activities will be happening behind their firewall. VPN creates a secure connection and any data transmitted between those computers is encrypted. No voter data will be sent over Wheatland network directly and therefore it is not a subject to "hacking" or other security concerns.

7.2 Discussion/Approval of employee Dental Insurance Plan for 2017-2018:

Discussed changes of the Dental agreement with Humana. There is a small change in price this year; the cost went up by \$3. Dental Insurance Plan was approved 3-0 on a roll call vote.

7.3 Discussion/Approval of Dearborn National Life Insurance Policy for 2017-2018:

No change in price for Dearborn National Life Insurance Plan. It was approved 3-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 7/11/2017-8/08/2017 Town and Road District Fund Bills & Claims:

Discussed bills and claims; Susan pointed out \$1.08 difference in reimbursements. Carolyn later explained it and confirmed that all submitted numbers are actually correct. The biggest expense this month is associated with the Bridge Upgrade project. On a motion by Trustee Rotkis and second by Trustee Schaer, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$346,633.01 were approved 3-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

Supervisor Holscher mentioned that Assessor Monaghan is recovering from a surgery.

- Deb also provided Pace updates. Wheatland Township has not yet paid them for 2017 because Pace has not provided updates after switching from per user to per mile rates. We have received and now up to date with the grant money for 2016; when bill arrives, will have money available to pay for our contribution.

- Shared some information regarding CD maturity, gained interest and available cash on hands.

- Senior Committee update: The 19th of July event was very successful and well attended; good food and everyone enjoyed it. Next month, will cater in taco bar and plan to play some popular games.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

Bill informed that Jean is retiring at the end of August and her replacement will be starting next week (Jean will train her for the next couple of weeks).

- Wheatland Township is a part of IL Public Works Mutual AID Network. Northern part of the state was recently hit by severe storms and sustained some damages. An alert was sent within the network requesting some assistance with tree cleanup & removal. A crew was sent to Algonquin for a day to help with that. A week later there was another request to help with tree removal in Schaumburg. Wheatland Township crew went out to help there as well.

- Wheatland Highlands had some drainage issues; lowered down pond level to help resolve that problem. Performed some work on sidewalks & curbs.

- Bill also talked about his recent experience attending Hwy Commissioner Conference and shared some issues other townships are dealing with.

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

Selected a vendor (Castle) to paint the gazebo and will schedule this work shortly (they matched a 3-year warranty offered by another vendor).

- A lot of weeds have been pulled & sprayed throughout the park grounds; filled in some missing mulch.

TRUSTEE (RAQUEL MITCHELL)

No updates.

TRUSTEE (JEFFREY DERANGO)

Jeff provided Newsletter & Website updates in a letter. He's been working with Carolyn & web provider to remove outdated information and post new/relevant content on the Wheatland web page. Will implement timers (retention period) for keeping certain information on the web page and update it accordingly.

- He confirmed that we do have 2 hours/month of web page update services that is rolled over if not used. Requested vendor to provide monthly updates about how much time was used previous month and what is still available.
- Our site is not built on mobile platform. About 35% of people are using mobile devices to access the web page and the rest are still doing it via home computers. Mobile platform support for the web page will cost a fair amount of money to setup & switch to the new version. Different payment options are available for that if we chose to do it; will need to discuss it in more details.

TRUSTEE (SUSAN SCHAER)

Susan provided status update on Waste Hauling. The committee is working on submitting a bidding proposal to the waste haulers. In October, will present those results to the Board and suggest a vendor based on collected information. The decision will be submitted to the Will County by 12/01/2017 to put it on the 2018 Referendum. At this point, we're one month ahead of the schedule.

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

There were two funerals: one was for a fireman. That funeral had a lot of people in attendance including Fire Department; two fire engines were at the scene to pay tribute to the deceased.

- Five bronze name plates have been installed on illegible limestone Monuments. A two minute YouTube video was created and posted on the Cemetery web site.
- Ben created a binder with pictures of all old plots to show boundary of plots and aisles.
- Visited cemetery with the Supervisor to discuss cemetery history, layout, status of projects and future improvements.

9.5 TOWNSHIP CLERK (JACOB SNITKO)

Mentioned previously discussed FOIA request received on 7/13 regarding a business property in the township for building, zoning, inspection, fire & health records. Provided contact information at the Will County to the satisfaction of the requester.

- No new FOIA requests were received last month.

10. ADJOURNMENT:

On a motion by Trustee Schaer and second by Trustee Rotkis, the meeting was adjourned without discussion on a voice vote at 8:18 PM.

Next meeting September 14, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, September 14, 2017**

APPROVED 10/12/2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell, Rotkis & Schaer, and Clerk Snitko were present. Highway Commissioner Alstrom & Tax Collector Peterson attended the meeting & provided status updates. Assessor Monaghan – no updates.

4. PUBLIC COMMENT

- No Public Comments

5. APPROVAL OF THE MINUTES

- 5.1** On a motion by Trustee Schaer and second by Trustee Rotkis, the minutes of the August 10, 2017 Regular Meeting Open Session were approved 3-0 on a roll call vote (Trustees DeRango & Mitchell did not vote due to absence at the previous meeting).

6. OLD BUSINESS

- 6.1** Supervisor Holscher discussed Early Voting for 2018 Election. Support personnel will be required to attend Early Voting training because it is different than regular Election Judge training. Need to provide an answer to the Will County Clerk whether we want to be a permanent voting place.

7. NEW BUSINESS

7.1 Discussion/Approval of 2016-2017 Audit prepared by Selden Fox:

Ed Tracy from Selden Fox shared Audit results with the Board. Overall results are similar to the previous year. There are two types of financial statements: Government-wide Financial Statements (assets & liabilities) and Fund Financial Statements (revenue & expenses). General Fund is very strong. Road & Bridge Fund is in a good spot. Expenses are better than budgeted. No indication of any issues with Net Pension Liability (difference between assets on hand vs. benefits paid from those assets) either. As long as regular monthly payments are made to the Pension Fund, the Township is in good shape. On a motion by Trustee Mitchell and second by Trustee DeRango, the 2016-2017 Audit was approved 5-0 on a roll call vote.

7.2 Approval of Resolution 17-04-R Transfer of Appropriation:

This resolution is to move money between line items within the fund (less than 10% of the fund) as additional funding is needed to pay for drainage and vehicle repairs. On a motion by Trustee Mitchell and second by Trustee Schaer, the 17-04-R Resolution was approved 5-0 on a roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 8/09/2017-9/12/2017 Town and Road District Fund Bills & Claims:

Discussed bills and claims. Highway Commissioner pointed out payment to IDOT (page 6 line item #16088). This payment is for 119th St. & Route 30 project. IDOT wants Township to pay our portion in full ahead of time. Commissioner Alstrom had previously negotiated to have that payment around 35% and the remaining balance to be paid later on when project starts. He is trying to find out when IDOT is planning to start working on that project before

sending them the initial payment. On a motion by Trustee Mitchell and second by Trustee Rotkis, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$204,953.06 were approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Supervisor Holscher mentioned an incident with one of the special needs Pace riders. Pace notified her that there was also a previous incident with this person and he will be put on a general ride bus as a result. Based on the information they provided, the first incident took place sometime in August, but the Township was not notified of it before and there appears to be a lack of documented evidence/details that Pace could produce. That is a concern for the family and the Township. The family of the affected rider did appreciate hearing from the Township on that matter.

- Senior Committee update: Trip to Arboretum planned for this/next month was cancelled

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- New hire (Erin) is getting on-board and doing great

- Additional couple thousand feet of underground drainage has been installed during last month

- Doing brush pickup this week

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

Painting of the gazebo was completed by Castle. They did a great job and extended warranty to 3 years

TRUSTEE (RAQUEL MITCHELL)

No additional updates related to Senior Committee

TRUSTEE (JEFFREY DERANGO)

- Waiting for some additional information related to Senior Committee for the Newsletter

- Township Website is outdated and Jeff inquired the Township Board to have permission to look around for another local vendor and get a quote to see how much it would cost to facelift the page

TRUSTEE (SUSAN SCHAER)

- Susan informed that she was the only one who showed up for the Waste Hauling meeting; for some reason there was no communication/agenda sent out and meeting was not scheduled. Need to check with Bob Segal regarding future meeting logistics

- Will follow up on bids from the providers

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- There were two funerals last month.

- Identified additional 10 illegible graves for bronze nameplates for spring

- Continued to engage discussions with potential heirs of dormant plots/grave sites

- Rolled over \$10K for two-year CD at 1.7% yield

- Completed bulletin board installation project

9.5 TOWNSHIP CLERK (JACOB SNITKO)

- No new FOIA requests were received last month

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee DeRango, the meeting was adjourned without discussion on a voice vote at 8:25 PM.

Next meeting October 12, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, October 12, 2017**

APPROVED 11/9/2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell (joined a few minutes after the roll call), Rotkis & Schaer, and Clerk Snitko were present. Highway Commissioner Alstrom & Tax Collector Peterson attended the meeting & provided status updates. Assessor Monaghan – no updates.

4. PUBLIC COMMENT

- Resident Gerhardt Werber thanked the Township Board, Mr. Kern & Highway Commissioner Alstrom for their effort in getting the word out about “Scattering Garden” and collecting some feedback from the public to see if there was any interest or demand for it. Mr. Alstrom put the information on the social media site; however, there were no responses to the date.

5. APPROVAL OF THE MINUTES

- 5.1 Trustee Rotkis pointed out that word “gazebo” needed to be corrected in section 9.3. On a motion by Trustee Rotkis and second by Trustee DeRango, September 14, 2017 Regular Meeting Open Session minutes were approved 5-0 on a roll call vote

6. OLD BUSINESS

- 6.1 None

7. NEW BUSINESS

7.1 Discussion of a new Audit company:

Supervisor Holscher inquired the Board if there were any preferences for a new auditor or we should stay with Selden Fox for our future audits. All members of the Board were in favor of Selden Fox

7.2 Discussion of 2017 Township & Road District Tax Levy:

There is a 2.1% increase in property value in Wheatland Township compared to last year. Road District is looking to increase their budget by ~1.5%. Supervisor will get more information about Levy & Abatement. During the discussion, Mr. Kern explained additional details related to Tax Levy & Abatement and how they are used to achieve the desired results. Following principles of good governance, the Township does not want to tax more than needed. On the other hand, having a small reserve for unexpected expenses and building maintenance should be considered. Will need to get some input and more information from the Will County Clerk before final decisions are made

7.3 Approval of Intergovernmental License Agreement with Plainfield Township:

On a motion by Trustee Mitchell and second by Trustee Rotkis, the License Agreement between Wheatland Township and Plainfield Township Park District was approved 5-0 on a roll call vote

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 9/12/2017-10/10/2017 Town and Road District Fund Bills & Claims:

Discussed bills and claims. On a motion by Trustee Mitchell and second by Trustee Schaer, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$135,597.82 were approved 5-0 on a roll call vote

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

No additional updates

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Did brush pickup twice since last meeting
- Kevin Martinich (Filed Supervisor) graduated from the Illinois Public Service Institute
- Township trucks are 16-17 years old; need to get another truck and will have to borrow some money for that purchase

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

Water in the park will be shut down on 10/17 and park will be closed for the season on 12/1. There was some discussion about condition of the park (improvements that were made), its value and possibility of selling it in the future when/if that becomes a feasible option

TRUSTEE (RAQUEL MITCHELL)

No additional updates

TRUSTEE (JEFFREY DERANGO)

E-Newsletter is ready for publishing; sent a copy of it for review

TRUSTEE (SUSAN SCHAER)

- Susan provided updates related to the Waste Hauling. Committee was impressed with the bid details offered by Environmental. They offer great monthly service prices & senior discount (10%), pickup large items, collect unlimited yard waste. Opt out options are also available. The recommendation will be to accept the bid from Environmental as the service provider for unincorporated Wheatland Township area
- The Board will need to approve referendum question next month

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Conducted two funerals last month
- Sold four graves
- Received reclamation affidavits to transfer ownership to descendants/heirs
- Began annual reconciliation of Book to Database entries
- Posted Fall Cleanup signs for October 29th weekend

9.5 TOWNSHIP CLERK (JACOB SNITKO)

There were 2 FOIA requests that came from the same person:

- Assessor's office is using CAMA (Computer Aided Mass Appraisal) software developed by JRM Consulting Inc. The request is to provide database in its native SQL format (table files, data files & log files). The Township does not maintain that database and does not have direct access to its native format. Because of that, the request was denied on 10/5/17. The requestor forwarded his inquiry to the Public Access Bureau for review on 10/6/17. Waiting for their response
- Second request was received on 10/11/17 to provide all billing/payment information pertaining to legal services received by the Wheatland Township in the past 5 years. This request was fulfilled and sent to the requestor on 10/12/17

10. ADJOURNMENT:

On a motion by Trustee DeRango and second by Trustee Mitchell, the meeting was adjourned without discussion on a voice vote at 8:14 PM.

Next meeting November 9, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, November 9, 2017**

APPROVED 12/14/2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:38 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell, Rotkis & Schaer, and Clerk Snitko were present. Highway Commissioner Alstrom & Tax Collector Peterson attended the meeting & provided status updates. Assessor Monaghan – no updates.

4. PUBLIC COMMENT

- Resident Gerhardt Werber shared his thoughts about karma (good/bad karma – “faith or destiny resulting from one’s previous actions” or “action, seen as bringing upon oneself inevitable results, good or bad, either in this life or in a reincarnation”). He wanted to point out how karma relates to groups such as Township Board and what we do now will also affect future Township Boards as well as individual members themselves.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Mitchell and second by Trustee Schaer, October 12, 2017 Regular Meeting Open Session minutes were approved 5-0 on a roll call vote.

6. OLD BUSINESS

- 6.1 None

7. NEW BUSINESS

7.1 Approval of 2018 Holiday Schedule:

On a motion by Trustee DeRango and second by Trustee Schaer, the 2018 Holiday Schedule for Wheatland Township was approved 5-0 on a roll call vote.

7.2 Approval of 2018 Board Meeting Schedule:

On a motion by Trustee Rotkis and second by Trustee Mitchell, the 2018 Wheatland Township Board Meeting Schedule was approved 5-0 on a roll call vote.

7.3 Discussion/Approval of 2018 Health Insurance:

- Steve Orlando from Candos Agency presented 2018 Healthcare information and available plans/options for the Township. He compared coverage & cost information between different plans.

- Stephen Collins shared his 2018 Healthcare Plan research results with the Board and compared current cost to the next year’s numbers. Both presenters reflected on expected premium cost increase of 15-16% as of January 1, 2018. They also shared some available options for the Township to consider as the insurance cost rises.

- The Board discussed available options and how to reduce cost associated with this healthcare increase so that Township can operate within current budget (some of them are: early sign up discount [before 12/1/17] and employees/dependents cost sharing). The Board needs some time to review and evaluate those options and will schedule a special meeting to make a final decision and vote on it.

7.4 Approval of Proposed 2017 Township & Road District Tax Levy:

On a motion by Trustee Mitchell and second by Trustee Rotkis, the proposed 2017 Township & Road District Tax Levy (Ordinance # 17-05-O & 17-06-O) got approved 5-0 on a roll call vote.

- 7.5 Discussion with Jay Iperma of Environmental Recycling and Disposal Inc.:**
Bob Segal recapped the process Waste Hauling Committee followed searching for service provider. Environmental Recycling & Disposal Inc. offered everything Committee was looking for and they are willing to work with us for mutual benefits. Their bid was selected by the Committee and proposal to accept them as service provider will be put on the March 2018 ballot. Jay Iperma shared additional details about the company, services they offer and how they operate. Board members asked questions and had a good discussion with the owners of the company.
- 7.6 Approval of Referendum Ballot Question regarding Waste Hauling Service:**
Township is dealing with some FOIA requests that delayed approval of the Ballot Question. This item was postponed until next meeting.

8. APPROVAL OF BILLS AND CLAIMS

- 8.1 Approval of 10/11/2017-11/07/2017 Town and Road District Fund Bills & Claims:**
Discussed bills and claims. On a motion by Trustee Mitchell and second by Trustee Schaer, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$167,963.40 were approved 5-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Supervisor Holscher revisited current compensation details for the two full-time elected officials – Road Commissioner and Assessor that were discussed/approved during the October 2016 Board meeting. She expressed her concern that the discussions regarding changes made at that time did not include health insurance. Furthermore, the Supervisor reminded the Board that in keeping with our commitment for accountable and transparent government, the Board must be ever vigilant, well-educated stewards of the taxpayers' monies. Moreover, she vowed, that during her tenure as Supervisor, she would keep the Board apprised of any changes that added to the taxpayers' burden. Discussion ensued among Board members emphasizing that future changes in policy should/will follow a more thorough and open process.
- Early Voting (March 2018) information is posted on the web page.
- Provided updates related to Senior Committee. Judge B. Braun will be speaking at the next meeting & discuss some laws related to the seniors.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Road District did 12,500 linear feet of underdrain this year (~2.5 miles of piping).
- Attended Northern Illinois Highway Commissioner Association meeting this morning and was elected as a Treasurer of the 11 County Organization.

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

The park closes for the season on 12/1.

TRUSTEE (RAQUEL MITCHELL)

Senior Committee needs a bus for this month's activity; will contact Bus Company and remind them about that request.

TRUSTEE (JEFFREY DERANGO)

E-Newsletter went out; got some comments and addressing those. New information needs to be submitted to Jeffrey before 12/7 to be sent out/published by Christmas.

TRUSTEE (SUSAN SCHAER)

Environmental (Waste Hauling) did their presentation at the beginning of the meeting; no further updates.

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Surveyed and marked position of East Spur road. Hwy Dept. to remove tree and cut road. Will arrange delivery of gravel from local Quarry.
- Provided tour for 14 scouts and 8 parents of BSA Pack 988 (Kendall & Peterson Elementary boys).
- Pack 887 used flag pole to practice Flag raising for Veterans Day event at Springbrook Elementary. Their leader offered services for future clean-up dates.
- Posted Video #10: new Information Box installation.

9.5 TOWNSHIP CLERK (JACOB SNITKO)

- There was one inquiry on 11/1/17 regarding a building in Plainfield; since the property is located in the incorporated area and Wheatland Township does not have any information requested, Carolyn provided Plainfield Building Department contact information. No further action was needed.
- We're still working on the previous FOIA request related to CAMA (Computer Aided Mass Appraisal) software developed by JRM Consulting Inc. The request is to provide database in its native SQL format (table files, data files & log files). Continue arbitration process with the Public Access Bureau Counsel and the requestor.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Rotkis, the meeting was adjourned without discussion on a voice vote at 9:20 PM.

Next meeting December 14, 2017

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Special Board Meeting
Wednesday, November 15, 2017**

APPROVED 12/14/2017

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:06 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees Mitchell, Rotkis & Schaer, and Clerk Snitko were present. Trustee DeRango did not attend the meeting.

4. DISCUSSION

- In order to reduce cost associated with 2018 Health Insurance premiums and to qualify for 3% early enrollment discount that will save Township ~\$11,000, Supervisor Holscher called this meeting to review available options and to select/approve employee Health Plan for next year. The deadline to qualify for the discount and to submit insurance choices was 11/17/2017. Board members reviewed and analyzed expected financial obligations Township will have to deal with due to 16% rise in insurance premium and discussed available options that would minimally impact employees yet help offset the cost. The decision was to stay with current provider and renew existing Blue Cross/Blue Shield's Health Care Plan that was presented and discussed at the November Board Meeting. In 2018, the Township will continue to cover 100% premium cost for the employees and 80% for the dependents (staff will need to pay 20% of premiums for dependent coverage). On a motion by Trustee Schaer and second by Trustee Mitchell, Board approved "Blue Choice Preference Gold Plan #G533BCE-PPO113" and Stephen Collins as a broker by a 4-0 roll call vote (Trustee DeRango was absent).

- Other related discussions included:

- The need to begin insurance adoption plans early on (July/August timeframe)

- Keep staff informed of changes in the insurance industry, appraised of market value of their plans and analyses of provisions/cost comparisons

- Board will work to continue providing staff with excellent insurance coverage that is mindful of changing private market standards and taxpayer costs

5. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Rotkis, the meeting was adjourned at 7:45pm.

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, December 14, 2017**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango (absent), Mitchell (joined the meeting later on), Rotkis & Schaer, and Clerk Snitko were present. Highway Commissioner Alstrom & Tax Collector Peterson attended the meeting & provided status updates. Assessor Monaghan – no updates.

4. PUBLIC COMMENT

- Resident Gerhardt Werber shared his thoughts about future of cemeteries. In his view, due to economic & cultural changes taking place, cemeteries can possibly be abandoned due to lack of funding or shortage of available land space for this purpose. More people are choosing cremations these days and those remains are placed in niches, buried or scattered. Again, as the culture changes, some cemeteries use their facilities for other purposes such as weddings. What will happen to our cemetery? What does the future look like for it? Perhaps we can give it some thought and consider other possible options to keep it up and running.

5. APPROVAL OF THE MINUTES

- 5.1 On a motion by Trustee Schaer and second by Trustee Rotkis, November 9, 2017 Regular Meeting Open Session minutes were approved 3-0 on a roll call vote.
- 5.2 On a motion by Trustee Schaer and second by Trustee Rotkis, November 15, 2017 Special Board Meeting minutes were approved 4-0 on a roll call vote.

6. OLD BUSINESS

- 6.1 None

7. NEW BUSINESS

7.1 Approval of Tax Levy Ordinance 17-05-O Town Fund Levy:

Supervisor Holscher pointed out that we did NOT exceed the percentage that Township could ask for (just asked for the minimum needed) and will do an abatement to lower it even more to continue the trend of efficient governance. On a motion by Trustee Mitchell and second by Trustee Schaer, the Tax Levy Ordinance 17-05-O Town Fund Levy was approved 4-0 on a roll call vote.

7.2 Approval of Tax Levy Ordinance 17-06-O Road District Fund Levy:

There is a small increase (~3.3%) in the budget over last year due to the fact that Road District is a “full blown construction entity” now compared to being maintenance Road District in the previous years and that requires additional funding. Road District puts a lot of resources into building drainage system and improving outdated ditches. Residents are happy with those improvements. On a motion by Trustee Mitchell and second by Trustee Rotkis, the Tax Levy Ordinance 17-06-O Road District Fund Levy was approved 4-0 on a roll call vote.

7.3 Approval of Selden Fox, Ltd. contract for 2018-2020:

Every 7 years the bidding process has to take place to select an auditor. Selden Fox submitted their new proposal for financial audit services and provided pricing information to the Township for review. The Township is pleased with their services and decided to continue this partnership. On a motion by Trustee Rotkis and second by Trustee Mitchell, the Selden Fox, Ltd. contract for 2018-2020 was approved 4-0 on a roll call vote.

7.4 Approval of 2018 PACE partnership agreement:

On a motion by Trustee Mitchell and second by Trustee Schaer, the 2018 PACE partnership agreement was approved 4-0 on a roll call vote.

7.5 Approval of Resolution 17-05-R Refuse Collection for Unincorporated Residents:

Wheatland Township received a good deal of helpful information from the Downers Grove Township and learned a lot from their experience with this process. Will need to share some info with the residents as we get closer to the 2018 Elections regarding proposed changes and future benefits they can expect as a result of this change. On a motion by Trustee Schaer and second by Trustee Mitchell, the Resolution 17-05-R Refuse Collection for Unincorporated Residents was approved 4-0 on a roll call vote.

7.6 Discussion on upcoming Ordinance regarding “Adopting Sexual Harassment Policies”:

Supervisor Holscher shared information regarding a “Sexual Harassment Policy for Public Employees” signed by Gov. Rauner. The Board had a discussion about providing methods of confidential reporting possible incidents by Township employees. Most of the requirements have already been covered by our current policy. To fully comply with the new requirements, we need to create/update a section related to possible consequences for knowingly making a false report.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 11/14/2017-12/14/2017 Town and Road District Fund Bills & Claims:

Discussed bills and claims. On a motion by Trustee Mitchell and second by Trustee Rotkis, the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills in the amount of \$309,825.89 were approved 4-0 on a roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Supervisor Holscher pointed out that new/matching chairs were purchased for the conference room.
- Updated on a recent Senior Committee’s trip to Jacob Henry Mansion in Juliet that was a great success and all attendees liked it.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- We had two events so far this year that required salt application. A fifth person is being added this year and we now have 2 teams that will be used for this type of events.
- Catching up on small projects and getting ready for winter.

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

The park closed for the season on 12/1 as scheduled.

TRUSTEE (RAQUEL MITCHELL)

No updates.

TRUSTEE (JEFFREY DERANGO)

No updates.

TRUSTEE (SUSAN SCHAER)

Next meeting with the Environmental is scheduled for 1/11/18.

9.4 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Installation of the remaining 10 Name-Plates are delayed until Spring
- Completed reconciling the Black Books (Cemetery graves, owners and burial information).
- Resolved cost of rock/materials with Boughton Quarry; John Boughton pledged donation of up to 300 tons of grade-A gravel for the Spur Road. Road Department completed construction on 12/8/17.

- Finalized 2017 Annual Letter; released 130 mail and email copies on 12/11/17.
- Legal reports delay in processing Reclamation Project request, but promises the Project will be advertised before end of December.

9.5 TOWNSHIP CLERK (JACOB SNITKO)

- Received a CAMA Database file in the native format (SQL) from JRM Consulting Inc. as inquired by Mr. Garlick in his FOIA request (JRM removed proprietary information from the data provided). Due to a large file size, it was put on a USB drive and mailed to the requestor on 12/12/17. The package was delivered to the destination address on 12/13/17. That should satisfy this FOIA request. Township's attorney also sent a follow up letter to the Deputy Public Access Counselor that was acknowledged by Mr. Neil P. Olson on 12/14/17. Waiting for any possible response/follow up from the FOIA requestor.

10. ADJOURNMENT:

On a motion by Trustee Mitchell and second by Trustee Schaer, the meeting was adjourned without discussion on a voice vote at 8:22 PM.

Next meeting January 11, 2018

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

Senior Committee Meeting Minutes

June 7, 2017

Present: Barbara Backe, Carolyn Rominger, Deb Holscher

Meeting called to order @11:05 am.

Pledge of Allegiance

No public comment.

Reviewed and approved May 10, 2017 minutes.

Old Business –

1. Subway sandwiches disappeared quickly; however next time we need to be sure to have plenty of condiments! Everyone seemed to enjoy Bingo and the begonias!
2. Still need to get thank-you cards and send one to Babette. Barb suggested that we have an assortment of cards on hand. Deb will pick-up on sale!
3. Should have soda on hand for days when Carol cannot attend.
4. Deb purchased Bag Toss @ garage sale bargain @ \$15.
5. **Events Calendar**

Raquel - Tracy's availability for this month's presentation

- general transportation
- response to Babette's presentation/cheat sheet and August movie outing.

Barb reported the mansion is \$48/person and the only date available is Wednesday, December 6th.

Supplies needed:

- Cards
- Beverage pumpers
- Forks
- Spring colored plates/napkins
- Foam coffee cups
- Patriotic colored napkins/round table clothes
- Soda
- Ice
- Salt and Pepper shakers

New Business –

1. **June luncheon** entrée: fried chicken. Back-up speaker: Martha from Keller's or Ben's update - new monuments,
2. **Preparations for July luncheon** – food, charcoal, garage bay or inside, fans, more lawn games.
3. **Preparations for August luncheon** – Raquel's update
4. Continue to fill-in Events Calendar.

Meeting adjourned @ 12:00.

Respectfully submitted,

Deb Holscher

Cemetery Board Meeting Summary

January 9th, 2017

Call to Order: 7:00p

- Present: Trustees Rich Grommon, Jim Hofman, Ben Peterson
- All present & pledged allegiance to the U.S. Flag

Public Comment: None

Old Business:

- Board reviewed minutes of Sept. 21st, 2016 meeting. Jim moved to accept as presented. Rich seconded. All approved.
- Ben reviewed the fiscal financials (through Dec. 15, 2016) and summarized that the Cemetery account balance was \$83,009 of which \$64,436 were in the Care Fund.
- Of the 70 Annual letters mailed in December, three 'no forwarding address' envelopes were returned.
- Jim summarized that the Township Board had approved Spring Green for continuing our weed control and we would have 3 applications in 2017 with a lower per application cost due to consolidating their service with the Township Park.
- Ben distributed an updated 'Graves for sale' listing.

New Business:

- Discussed lowering the \$20,000 Operating funds by transferring un-needed cash to the Care Fund where the monies could be invested in CDs and enhance the growth of the Care Fund. Ben proposed moving \$10,000 to Care Fund. Discussion included estimate of funds for planned projects. Jim moved and Rich seconded the proposal; all agreed to transfer \$10K to Care Fund.
- Discussed moving the Bulletin Pole from the Flag Pole area. Discussion resulted in idea to leave it in current location but install a better board to display information. Jim will research and acquire a better display-board for the pole.
- Gravestone Plaque Project: Jim reported status and summarized that the Plan is to select 5 or 6 stones in need of an identification plaque and then have Kapsa recommend a solution and costs.
- 2017 YouTube subjects. Discussed ideas, including the progress of the Plaque ID project, Bulletin-board Pole upgrade and Road Extension.
- Extending East Road: Hwy Dept. had advised that they may be able to do it this year. Discussion resulted in asking Rich to take the lead and develop our requirements, then discuss with Hwy Dept. to insure we are all in agreement with the planned result.
- ReClaim graves in Old Section: Ben submitted list of over 100 graves to which we have no knowledge of whereabouts of neither the owners nor their heirs, if any. Rich will review Ben's list before Ben proceeds with

composing Newspaper articles to begin the reclamation process. Illinois Statues specifies the process for reclaiming graves.

- Discussed idea to initiate solicitation of monetary gifts to Cemetery Care Funds. All were asked to consider what family descendents might be amenable to assist in insuring a strong future financial status of the Cemetery.

Rich motioned to adjourn at 9p. Jim seconded; All agreed.

Approved:

Rich Grommon: Trustee / Clerk Pro-Tem:

Rich Grommon Date 6/14/17

Ben Peterson, President:

Ben Peterson Date: 6/14/17

Cemetery Board Meeting Summary: June 14, 2017

Call to Order: 7:00p

- Present: Trustees Rich Grommon, Jim Hofman, Ben Peterson
- All present & pledged allegiance to the U.S. Flag

Public Comment: None

Old Business:

- Rich moved to accept 1-9-2017 minutes. Jim seconded. All Agreed.
- Jim reported that he and Rich will acquire or have built a new bulletin board, and a new shovel for cremation burials.
- Ben reported that the Operating Fund is 11,000 and the Care Fund has exceeded \$79,000.
- Jim reported that 5 bronze plaques are expected within 3 weeks and Jay (from Kapsa) will schedule the installation on the aged monuments.
- Ben reported that Bob Lentz, as a courtesy, moved the 'Durrant' monument from the 'foot' to the 'head' of the boys' graves.
- Ben reported that the Cemetery Minutes from 2002 through 2013 have been located and are now in a binder with other Minutes.

New Business:

- Ben was re-elected the Township Tax Collector and will continue as the Cemetery Board President through 2021.
- The Board discussed idea to identify specific graves which have an encumbrance preventing burial of a casket or the open/close of less than 3 cremation burials. Jim moved that the identified graves would be offered for sale at \$600 but would be restricted to either one infant burial or no more than two cremation open/close burials, and would be restricted to one 'flat' (ground level) monument, with the required foundation and 'wash'. Rich seconded and motion was approved. The graves must be identified, listed and a new contract-form created for those sales.
- Ben distributed list of people contacted concerning his research to identify potential 'reclamation' of graves. He presented information from Michael Sillar, showing that he and two siblings are direct descendents of Dave Sillar, the owner of Plot N-29. Rich moved to agree the Dave Sillar lot of graves be assigned to Michael Sillar if he can provide an heir affidavit.
- Ben reported that 5 graves have been donated back to the Cemetery.
- At 9:15P, Jim motioned to adjourn. Rich seconded; All agreed.

Approved:

Rich Grommon: Clerk Pro-Tem:

Ben Peterson, President:

Richard Grommon

Date

Sept 13, 2017

Date:

9/13/2017

Wheatland Township Waste Hauling Committee

Meeting Minutes

May 11, 2017

Present: Gerhardt Werber, Guy Manna, Barry Bonazzi, Mark Zamora, Susan Schaer, Deb Holscher, Robert Segal, Bill Alstrom, Chuck Kern

Next meeting: June 8, 2017, 6:30pm, Wheatland Township Building

1. Announcements

Members – Gerhardt Werber, Guy Manna, Barry Bonazzi, Mark Zamora, Susan Schaer (Secretary), Robert Segal (Chairman)

2. Discussion

The contract for the township should be entered with a supplier for the area. These include: Allied, Groot, Waste Management, and Republic.

There should be a minimum of a 5-year contract.

Downers Grove Township has now entered a waste hauling contract with Groot for their unincorporated residents. Their business model should be studied as an example for a similar arrangement for unincorporated Wheatland Township.

The City of Naperville also has a waste hauling contract that could be considered for unincorporated Wheatland Township.

3. Roundtable

Susan will contact Downers Grove Township to get more information on their waste hauling program. The link to the information for Downers Grove Township was provided to the Wheatland Township Waste Hauling Committee.

Robert Segal will get information out to the committee on the City of Naperville's waste hauling program.

Senior Committee Meeting Minutes

August 2, 2017

Present: Joann Bonnet, Barbara Backe, Raquel Mitchell, Carolyn Rominger, Deb Holscher

Meeting called to order @11:00 am.

Pledge of Allegiance

No public comment.

Reviewed and approved July 7, 2017 minutes.

Old Business –

1. **Grilled burgers and hotdogs** hit the spot! The Highway Department's new grill speeded up the process and cooked more evenly. The side selections were great! Many thanks to the grill masters and the invaluable assistance from the Assessor Office staff. Again, we successfully operated in tight quarters. Discussed removal of humongous conference table.
2. **Ann Lindsey** has secured an assortment of cards and has asked for list of addresses/phone numbers. She may consider joining the committee. Joann volunteered an assortment of additional cards. Thank you cards need to go to Ben, Babette, Highway Department and Assessor's staff. Sympathy card to Frank and Jean. Thinking of you to Grace.
3. **Barry Bonazzi** answered questions about Triad and the Yellow Dot program. He provided additional info and literature.
4. **Events Calendar**

Raquel - response to Babette's presentation/cheat sheet.

August movie outing

- movie choice
- buffet choices – How is food meted out?
- contract revisions

Barb reported that the mansion contract had been forwarded. Need to lock-in date, Wednesday, December 6th if this is choice. To avoid confusion, Barb will be point person on mansion trip.

Discussed Plan B, pending update on movie outing:

- Move up taco bar and play Pokeno

- **Joann** suggested adding baked potatoes as toppings are pretty much interchangeable. She, also, volunteered to bake potatoes and is fine with any food prep/cooking we need going forward.
- Discussed latest movie contract that mentioned provisions of pillows/blankets and how we may be paying for naptime.
- Deb presented scenario of: Seniors, on a fixed income, paying for an undisclosed movie and unguaranteed meal. May need to discuss mission/purpose of group?

Carolyn provided rough figure of remaining funds: after July luncheon ~\$2250.

Raquel secured updated info on **Chicken Vesuvio** from Caputos for November dinner.

Supplies needed to supplement catered taco bar:

- more cheese
- green onions
- sour cream
- potatoes
- real bacon bits
- butter
- will use left-over soda from picnic
- ice
- 2 Pokeno gifts

Additional preparations:

- **Carolyn** will contact Christy at Doggy Diner for bid on taco bar.
- **Joann** volunteered to bake potatoes.

New Business –

1. **Preparations for September luncheon**
2. Continue to fill-in Events Calendar.

Meeting adjourned @ 12:10.

Respectfully submitted,

Deb Holscher

Senior Committee Meeting Minutes

May 10, 2017

Present: Barbara Backe, Carolyn Rominger, Raquel Mitchell, Deb Holscher

Meeting called to order @11:08 am. Welcomed new member, Barb Backe.

Pledge of Allegiance

No public comment.

Reviewed and approved December 7, 2016 minutes. No April meeting due to no quorum.

Old Business –

1. Reviewed the contributions and lamented the loss of Susan Haas.
2. Sharko's pulled pork was a hit! Social Media Consultant, Babette Hodges', presentation seemed to go over well and generated interest. Need to get thank-you cards and send to our speakers.
3. Discussed overall group changes – younger, more ambulatory, dynamic- and how it impacts events/modes of transportation.
4. Began Events Calendar. Possible Trolley Tour in December will need to invest in hot/cold beverage pumpers – look for a deal!

New Business –

1. Should discuss results of Babette's Cheat Sheet i.e. generated more social media participation?
2. Preparations for June and July Luncheons. Needed supplies. Update on floral presentation by Tracy.
3. Continue to fill-in Events Calendar.

Meeting adjourned @ 12:45.

Respectfully submitted,

Deb Holscher

Senior Committee Meeting Minutes

July 5, 2017

Present: Barbara Backe, Carolyn Rominger, Deb Holscher

Absent: Raquel Mitchell

Meeting called to order @11:05 am.

Pledge of Allegiance

No public comment.

Reviewed and approved June 7, 2017 minutes.

Old Business –

1. **Fried Chicken** had to be served due to unexpected guests. We had a great selection of sides. Need to continue to stress importance of RSVPing. Everyone seemed to enjoy Ben Peterson's historical update on the cemetery.
2. Still need to get an assortment of cards. Ann Lindsay has agreed to send cards/make phone calls on behalf of our organization. She will pick-up cards and be reimbursed by township. Thank you cards need to go to: Ben and Babette. Sympathy card to Frank. Thinking of you to Grace and Loretta.
3. Barry B introduced the group to Triad and the Yellow Dot program.
4. **Events Calendar**

Raquel - response to Babette's presentation/cheat sheet.

August movie outing

- movie choice
- senior discount
- beverages
- WT tax exempt
- Raquel attended food tasting

Barb reported the mansion is \$48/person and the only date available is Wednesday, December 6th.

Supplies needed:

- cards
- 1/3 lbs burgers/hot dogs
- salt & pepper
- buns

- onions, lettuce, pickles, tomatoes
- pickle relish, mustard, mayo, ketchup
- Soda
- Ice

Additional preparations:

- Invite to staff
- Will grill masters grill?
- Charcoal/lighter fluid
- More grills
- Garage bay or indoors? Fans?

New Business –

1. **Preparations for August luncheon** – Raquel's update
2. Continue to fill-in Events Calendar.

Meeting adjourned @ 1:00.

Respectfully submitted,

Deb Holscher