

**Township Board Meeting
Thursday, January 10, 2019**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:31 PM.

2. PLEDGE OF ALLEGIANCE

Danny Schlenbecker led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Rotkis, Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present. Trustee Mitchell joined the meeting after roll call.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of December 13, 2018 – Regular Meeting Open Session Minutes

Trustee Schaer moved to approve December 13, 2018 Regular Meeting Open Session minutes and Trustee Rotkis seconded. The minutes were approved 3-0 per roll call vote (Trustee DeRango abstained).

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

7.1 Discussion on 2019-2020 Budget timeline:

The Board discussed 2019-2020 Budget timeline.

7.2 Discussion on 2019-2020 Assessor's Budget:

Assessor Kern presented Budget for the Assessor's Office. He explained some changes made to the 2019-2020 Budget compared to the last year's categorizations. Board members asked questions and held a discussion about some individual expense items.

7.3 Discussion/Approval on Early Voting for the 2019 Consolidated Election:

The Board held a discussion about Early Voting hours for 2019 Consolidated Election. Went over issues experienced during last election cycle and possible problems we will have to deal with during upcoming elections. Need to recruit people to serve as election judges during the Early Voting period. Trustee DeRango moved to approve "Temporary Polling Place Agreement" assuming Wheatland Township will support it during regular business hours and weekends as requested by the Will County. Trustee Rotkis seconded. The agreement was approved 5-0 per roll call vote.

7.4 Discussion/Approval of 2019 Pace Partners Agreement:

Supervisor Holscher shared some details about Pace Partner Agreement. Trustee DeRango moved to approve 2019 Pace Partner Agreement and Trustee Mitchell seconded. The Agreement was approved 5-0 per roll call vote.

7.5 Discussion/Approval of Delta Dental & VSP Insurance:

Supervisor Holscher provided details related to the cost and services available through Delta Dental as well as VSP (vision) Insurance. Trustee Mitchell moved to approve Delta Dental and VSP Insurance Plans and Trustee DeRango seconded. Delta Dental and VSP Insurance Plans for the Township employees were approved 5-0 per roll call vote.

7.6 Discussion/Approval of Resolution for Clerk to "attest" the signature on checks:

Supervisor Holscher shared information related to "attesting" the signature on the checks by Township Clerk as required by the Law.

7.7 Discussion/Approval on Employee Handbook updates:

Names of the three department heads in the Township were updated accordingly. Supervisor Holscher talked about cell phone reimbursement changes that took effect 1/1/2019. Handbook was also modified to be applicable to all Township employees and not just Road District. Trustee DeRango moved to approve Employee Handbook changes and Trustee Rotkis seconded. Changes made to the Employee Handbook were approved 5-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 12/13/2018-1/10/2019 Town and Road District Fund Bills & Claims:

Trustee Schaefer moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee DeRango seconded. Bills in the amount of \$145,767.87 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Shared some information about Township's exclusive contract with Environmental and steps taken by Groot to offer competitive rates. Need to finalize some options
- Need to finalize room rental policy
- Talked about disposing some old furniture & other non-functioning equipment
- Mentioned that Cemetery & Township books of records were sent for restoration

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Started scheduling drainage projects for 2019
- Will be applying for a grant to the Will County Storm Water Committee
- Working on starting a 50/50 sidewalk replacement program

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Had a conversation regarding Ride Share program with a Wheatland resident who expressed her gratitude for the work Carolyn R. is doing on behalf of the Wheatland Township.

TRUSTEE (RAQUEL MITCHELL)

- Suggested to check if seniors are on the email list for the Newsletter.

TRUSTEE (JEFFREY DERANGO)

- Will send a request to provide information for the Newsletter in the next few weeks.

TRUSTEE (SUSAN SCHAER)

- No new updates.

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Received 2 FOIAs from W.Garlick (12/16/18 & 1/1/19) asking for a copy of CAMA DB
- Statement of Economic Interests will need to be filed soon

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- YouTube video of E-book uploaded to the web site. Link to PDF version of E-book was added to the web site; had a press release to 8 local organizations.
- Delay in transfer of Morgan Stanley funds to Midwest Bank
- Provide 2019-2020 Cemetery Budget draft
- Reconciled the two Burial Books

9.6 ASSESSOR (CHUCK KERN)

- No additional updates

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Schaer seconded; the meeting was adjourned without discussion on a voice vote at 8:48 PM.

Next meeting February 14, 2018

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, February 14, 2019**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell, Rotkis, Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of January 10, 2019 – Regular Meeting Open Session Minutes

Trustee Schaer moved to approve January 10, 2019 Regular Meeting Open Session minutes and Trustee Mitchell seconded. The minutes were approved 5-0 per roll call vote.

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

7.1 Wheatland Athletic Association – Tom Spika:

Tom Spika gave a brief overview of Wheatland (Township) Athletic Association, who they are and what they do. WAA has been around for 40 years with about 12,000 families participating in sporting activities. They have programs for baseball, basketball, softball, soccer and now football travel teams. WAA owns multiple indoor and outdoor properties being used by Wheatland families to play sports. They also partner with different organizations and churches in the area to support and build up the community. He thanked Wheatland Township for the partnership.

7.2 Discussion on 2019-2020 Budget:

-Highway Commissioner Alstrom went over his proposed 2019-2020 Township Road District Budget, explained how money got allocated between funds and provided details regarding line items.

-Tax Collector Peterson presented 2019-2020 Cemetery Budget to the Board and answered questions related to his budget.

-Supervisor Holscher shared details with the Board related to 2019-2020 Township Budget, explained line items and answered questions.

7.3 Discussion on 2019 Consolidated Election:

The Board had a brief discussion regarding assigned hours Wheatland Township will need to support voters during Consolidated Election.

7.4 Discussion on 2019 Polo Club representation:

Supervisor Holscher suggested having some Wheatland representation during Polo Club development meetings.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 1/11/2019-2/14/2019 Town and Road District Fund Bills & Claims:

Trustee DeRango moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Schaer seconded. Bills in the amount of \$166,076.44 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Inquired department heads if Township Accountant needs to come here to do his job. Otherwise, he can provide all services remotely and that will save us some money.
- Provided 127th Street development update (S. Van Dyke Road & 248th Ave.): Dunkin' Donuts store will be built in that area. Plans are now available for review.

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Shared details about snow events this season and corresponding salt usage.
- Showed the map of 127th Street planned development and explained requested use of easement area by the developer in front of the park to run their utilities.

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Provided an update regarding deposit given to MTJ Sports last year for basketball court repair work. The owner promised to do this work first thing in the spring.

TRUSTEE (RAQUEL MITCHELL)

- No updates.

TRUSTEE (JEFFREY DERANGO)

- Finalizing current Newsletter and getting ready to publish it. Next Newsletter is planned for May.

TRUSTEE (SUSAN SCHAER)

- Waste Hauling Committee is exploring options for Environmental to offer commercial waste hauling services within Wheatland Township.

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Received 2 FOIAs from W.Garlick (1/21/19 & 2/12/19) asking for a copy of CAMA DB
- Statement of Economic Interests has been submitted by some of the elected officials. The rest, need to do it before 5/1/19

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Transferred remaining "cash" funds from Morgan Stanley
- Two grave sales and burials
- Naperville VFW Post 3873 has created an on-line list of deceased Veterans in local cemeteries. Our cemetery is listed with 48 Veterans

9.6 ASSESSOR (CHUCK KERN)

- Informed that starting tomorrow Assessor's Office will kick off quadrennial reassessment process.

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Schaer seconded; the meeting was adjourned without discussion on a voice vote at 8:45 PM.

Next meeting March 14, 2019

Approved as presented:

**Township Board Meeting
Thursday, March 14, 2019**

APPROVED 4/9/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present. Trustee Rotkis did not attend the meeting. Trustee Mitchell joined the meeting later.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of February 14, 2019 – Regular Meeting Open Session Minutes

Trustee DeRango moved to approve February 14, 2019 Regular Meeting Open Session minutes and Trustee Schaer seconded. The minutes were approved 3-0 per roll call vote.

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

7.1 Approval of Annual Township Meeting Agenda:

The Board went over the proposed Annual Township Meeting agenda and Trustee Schaer moved to approve it. Trustee DeRango seconded. The 2019 Annual Wheatland Township Agenda was approved 3-0 per roll call vote.

7.2 Discussion on 2019-2020 Budget:

-There were no Budget related questions/issues. No further discussion was needed.

7.3 Schedule Budget Workshop date and time:

The Board decided that no Budget Workshop is needed because budgets were presented to the Board and discussed at previous meetings and there were no outstanding items.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 2/15/2019-3/14/2019 Town and Road District Fund Bills & Claims:

Trustee Schaer moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee DeRango seconded. Bills in the amount of \$155,919.21 were approved 3-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- At the end of the month, will have last CDs mature with Morgan Stanley
- There was a gas leak outside the building early in the week; heat was turned off until the problem got fixed

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Shared information regarding Small Cell project; Verizon is looking to install small cells on some of the Township's polls where additional coverage is needed
- Roadside ditch maintenance starts on 3/25; also plan to do street sweeping twice this year

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- The park is opening March 15

TRUSTEE (RAQUEL MITCHELL)

- No updates.

TRUSTEE (JEFFREY DERANGO)

- No updates

TRUSTEE (SUSAN SCHAER)

- No updates.

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Responded to 2/12/19 FOIA with a denial. W. Garlick submitted a request for review to the AAG office
- Early Voting starts 3/18/19

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- On Feb 27th, judge approved Reclamation Petition; ~237 unclaimed graves revert to Cemetery control on Feb 28th, 2020. Legal cost \$3625 plus ~\$1600 for advertisements.
- Purchased one year \$45K CD.
- Cemetery meeting March 7: discussed 2020 increase in grave and interment costs.
- Drafting process to accept requests to scatter cremation ashes onto owned graves.

9.6 ASSESSOR (CHUCK KERN)

- Assessor's Office continues focusing on property reassessments

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned without discussion on a voice vote at 7:50 PM.

Next meeting April 9, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, May 9, 2019**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell and Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present. Trustee Rotkis did not attend the meeting.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of April 9, 2019 – Regular Meeting Open Session Minutes

Trustee Schaer moved to approve April 9, 2019 Regular Meeting Open Session minutes and Trustee Mitchell seconded. The minutes were approved 3-0 per roll call vote (Trustee DeRango abstained).

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

7.1 Discussion/Approval of Ordinance regarding overnight parking at Park & Cemetery:

There is an issue with nearby residents leaving their cars parked overnight at the Park. Township will try to work with Will County to get a resolution for this issue; Supervisor Holscher contacted them and now is waiting for a response from Sheriff's Office to get some recommendations. Assessor Kern suggested putting stickers on driver's window of cars left overnight at the Park/Cemetery parking. After further discussion among the Board members, Trustee DeRango moved to approve action to explore car towing options and posting signs warning motorists of that. Trustee Mitchell seconded and it was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 4/10/2019-5/9/2019 Town and Road District Fund Bills & Claims:

Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Schaer seconded. Bills in the amount of \$154,476.68 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Jim Hofman started working as summer intern taking care of cemetery, park and administration building grounds
- Bill 3301 did not come for a vote and disappeared
- Received reimbursement from Will County for Early Voting work

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Working on drainage
- Doing concrete work in Tamarack
- Replenishing salt supplies

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- No updates

TRUSTEE (RAQUEL MITCHELL)

- Senior luncheon is scheduled for next week

TRUSTEE (JEFFREY DERANGO)

- Sent an email asking for materials for Summer Newsletter

TRUSTEE (SUSAN SCHAER)

- Moving to a different location outside of Wheatland Township; it might be Susan's last meeting as Trustee

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- Had 1 FOIA request asking for Township payroll details (4/25). Provided information to the requester
- Published Township & Road District Budgets in newspaper last month

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Three burials in same week
- Sold two graves
- Inquiry from Ohio about Betsey Orcutt, burial in 1859. Discussion revealed that she was descendent of Mayflower passenger
- Family-installed cross did not comply with our Ordinance. Family recently removed it and is ordering a compliant marker
- Invited J. Berkowicz and M. Cowan to tour cemetery

9.6 ASSESSOR (CHUCK KERN)

- Assessor's Office is busy working on quadrennial reassessment

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned without discussion on a voice vote at 8:04 PM.

Next meeting June 13, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, June 13, 2019**

APPROVED 7/11/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees DeRango, Mitchell, Rotkis and Schaer, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson were present. Clerk Snitko did not attend the meeting.

4. PUBLIC COMMENT

- 4.1 Township residents attended the meeting and discussed Golf Carts & ATVs usage with the Board Members. They shared some of the issues they had to deal with due to neighbors' complaints and encounters with the police because of that.

5. APPROVAL OF MINUTES

5.1 Approval of May 9, 2019 – Regular Meeting Open Session Minutes

Trustee DeRango moved to approve May 9, 2019 Regular Meeting Open Session minutes and Trustee Mitchell seconded. The minutes were approved 4-0 per roll call vote (Trustee Rotkis abstained).

6. OLD BUSINESS

- 6.1 None

7. NEW BUSINESS

7.1 Discussion/Approval of Publication of Ordinance #19-01-O Town Budget:

The Board had previous discussions on Town and Road District Budgets; Trustee Rotkis moved to approve the Ordinance #19-01-O and Trustee Schaer seconded. Ordinance #19-01-O Town Budget was approved 5-0 per roll call vote.

7.2 Discussion/Approval of Publication of Ordinance #19-02-O Road District Budget:

Trustee DeRango moved to approve the Ordinance #19-02-O and Trustee Rotkis seconded. Ordinance #19-02-O Road District Budget was approved 5-0 per roll call vote.

7.3 Discussion/Vote of Golf Cart/ATV on Township Roads:

Deputy from the Will County Sheriff's Department presented requirements for operating Golf Carts and ATVs on IL roadways. Since there are no local ordinances in place, roadway driving falls under state statutes (625 ILCS 5/11-1426.1 & 2). Therefore, to operate these types of vehicles on public roads, they must comply with certain requirements as outlined in the above statutes. Deputies shared additional information pertaining to Golf Carts/ATVs and answered questions asked by the Board and residents in attendance. Trustee DeRango moved to table the discussion on Golf Cart/ATV usage in the Township and Trustee Mitchell seconded; it was approved 5-0 per roll call vote.

7.4 Acceptance of Trustee Susan Schaer's Resignation Letter:

Trustee Schaer finalized her closing date and will send a resignation letter/email within a week. The Board tabled acceptance of Trustee Schaer's resignation letter for July meeting and it was approved 5-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

- 8.1 Approval of 5/10/2019-6/13/2019 Town and Road District Fund Bills & Claims:

Trustee DeRango moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Schaer seconded. Bills in the amount of \$221,721.10 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Purchased new multi-purpose tables for the conference room (they can be easily moved around and used for other needs)
- Senior Picnic with the staff is scheduled for July 18th
- Jim caught up on lawn mowing
- Received some complains about grass and weed ordinances
- Had conversations with Marta Keane (representative from Will County - Land Use) about electronics recycling at the Township. Will see if that's a feasible proposition

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- May was the rainiest month ever recorded. Road District was busy dealing with flooding and water damage
- Brush pick up this week
- Will continue working on drainage projects
- Worked out a great deal and purchased a used 2009 truck from the City of Naperville splitting cost with Plainfield Township; it will be a very useful piece of equipment for the drainage projects.

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- No updates

TRUSTEE (RAQUEL MITCHELL)

- Organizing next Senior luncheon (pizza party)

TRUSTEE (JEFFREY DERANGO)

- Plan to send out Summer Newsletter this week

TRUSTEE (SUSAN SCHAER)

- No updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- No updates

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- One burial this month (one day notice for Saturday interment)
- Sold two graves (same family)
- Did not receive a response from J. Berkowicz and M. Cowan to tour cemetery
- Spring rains hampered mowing and edging leaving large clumps of grass
- Continued research about columbarium
- Warrenville cemetery manager requested guidance in reclamation of old graves
- Two families made donations to Care Fund
- Received two affidavits to assign heirs for family graves

9.6 ASSESSOR (CHUCK KERN)

- Finished working on quadrennial reassessment & forwarded all information to the Will County. New assessments should be mailed out around August 1st. Re-assessed values depend on the nearby home sale prices for the past 3 years and the neighborhood you're in.

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned without discussion on a voice vote at 8:24 PM.

Next meeting July 11, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

Township Board Meeting
Thursday, July 11, 2019

APPROVED 9/12/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:31 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Supervisor Holscher, Trustees Mitchell and Rotkis, Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present. Trustees DeRango did not attend the meeting.

4. PUBLIC COMMENT

4.1 None.

5. APPROVAL OF MINUTES

5.1 Approval of June 13, 2019 – Regular Meeting Open Session Minutes

Trustee Rotkis moved to approve June 13, 2019 Regular Meeting Open Session minutes and Trustee Mitchell seconded. The minutes were approved 3-0 per roll call vote.

5.2 Approval of June 17, 2019 – Special Meeting Closed Session Minutes

Trustee Rotkis moved to approve June 17, 2019 Special Meeting Closed Session minutes and Trustee Mitchell seconded. The minutes were approved 3-0 per roll call vote.

6. OLD BUSINESS

6.1 Discussion/Vote of Golf Cart/ATV on Township Roads

Supervisor Holscher shared additional details related to Golf Cart/ATV usage. She informed that deputies presented some contradictory information at the June 13th meeting. They were using the second statute that does not involve Township. Statute 625 ILCS 5/11-1426.1 covers roads with posted speed of 35 mi/hr or less (subdivision at the center of that discussion has 25 mi/hr speed limit, which is within the listed range). Since there is no Township ordinance; it implies to ATVs only. The other statute (625 ILCS 5/11-1426.2) covers slow moving vehicles on the streets with designated speed limit of more than 30 mi/hr and not greater than 35 mi/hr. In that subdivision posted speed limit is 25 mi/hr; therefore, this statute does not work for Golf Carts/ATVs. There are no other statutes that govern Golf Carts/ATVs on the public roads without Township Ordinances. This information was confirmed by a sergeant in a phone conversation the following day. Trustee Mitchell moved to discuss and vote whether to have an Ordinance/Resolution on Golf Cart/ATV as prescribed under statute 625 ILCS 5/11-1426.2 and Trustee Rotkis seconded. During further conversation, it was also confirmed that Will County does not enforce Township Ordinances and if Wheatland Township decided to have one, it would be Township's responsibility to enforce it. Upon completing this discussion, the Board voted 4-0 NOT to proceed with the Golf Cart/ATV Ordinance/Resolution.

6.2 Discussion of Ordinance Regarding Overnight Parking at Park & Cemetery

The Board discussed an Ordinance for Overnight Parking at the Park & Cemetery. Ray's Towing has installed a sign at the park entrance warning visitors of the overnight parking enforcement. They will monitor and enforce those rules. No additional cost to the Township for the service. Legal counsel is working on updating the Park & Cemetery Ordinance draft to reflect vehicle towing enforcement. Trustee Mitchell moved to vote on whether to update the Ordinance or not and Trustee Nichols seconded. The Board voted 3-1 to update the Overnight Parking Ordinance reflecting car towing of vehicles left overnight at the parking lot.

7. NEW BUSINESS

7.1 Acceptance of Trustee Susan Schaer's Resignation Letter:

Supervisor Holscher read Trustee Schaer's resignation letter (an email). Trustee Mitchell moved to accept Susan Schaer's resignation letter and Trustee Rotkis seconded. The Board accepted Resignation 3-0 per roll call vote.

7.2 Approval of Appointment of new Trustee, Gregory Nichols:

Trustee Mitchell moved to appoint Gregory Nichols as Wheatland Township Trustee. Trustee Rotkis seconded. The Board approved appointment of Gregory Nichols as Township Trustee 3-0 per roll call vote. Clerk Snitko administered oath of office and Trustee Nichols joined the Board.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 6/14/2019-7/11/2019 Town and Road District Fund Bills & Claims:

Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Rotkis seconded. Bills in the amount of \$293,040.20 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Highway Commissioner re-negotiated a contract with wireless carrier back in April, but they are still charging Township the same rate. Will follow up with them and request to start using new negotiated rate
- ABC Animal Control was on the premises today to assess the situation with the birds nesting in the ceiling/walls above Assessor's office. They will determine whether those are protected birds or not and provide recommendations on how to handle this situation
- Drainage: during last storm, both doorway entrances got flooded. Need to evaluate and address this issue

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Staff has been concentrating on drainage. Contractors completed a number of projects in the past two weeks
- Performed emergency brush pick up due to recent storms in the area

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- No updates

TRUSTEE (RAQUEL MITCHELL)

- Senior committee is planning activity for July 17th

TRUSTEE (JEFFREY DERANGO)

- None

TRUSTEE (GREGORY NICHOLS)

- No updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- One FOIA asking for Township FOIA officers
- Had a meeting 2 weeks ago with Will County representatives to discuss Early Voting at the Township. They did agree that Township outgrown the available capacity required for this purpose and a different location should be used for future elections. Leroy stopped by this morning and picked up all the Early Voting equipment stored at this location.

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- One burial this month
- Sold one grave
- Added two monuments

- Sent two affidavits
- Audit inquiry to Accountant about Grave Reclamation project/expense
- Conducted tour with Mimi Cowan and her parents
- Enrolled for Cemetery Seminar

9.6 ASSESSOR (CHUCK KERN)

- New assessments will be mailed out first week of August by the Will County. Township staff is getting ready for questions/challenges once people start receiving revised assessments. Residents will have one-month window to file their appeals.

10. ADJOURNMENT:

Trustee Mitchell moved to adjourn the meeting and Trustee Rotkis seconded; the meeting was adjourned without discussion on a voice vote at 8:39 PM.

Next meeting August 8, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, August 8, 2019**

APPROVED 9/12/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees DeRango and Nichols. Trustees Mitchell and Rotkis did not attend the meeting.

Board Officers: Highway Commissioner Alstrom and Clerk Snitko were present. Assessor Kern and Tax Collector Peterson did not attend the meeting.

4. PUBLIC COMMENT

4.1 -No Public Comments

5. APPROVAL OF MINUTES

5.1 Approval of July 11, 2019 – Regular Meeting Open Session Minutes

Due to his absence at the previous meeting, Trustee DeRango abstained from approval of Meeting Minutes. For that reason, there was no quorum to proceed with this item. Will put it on the agenda for September Board meeting.

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Marta Keane of Will County Land Use – Recycling Program discussion:

Marta Keane - Will County Recycling Specialist came to the meeting to share information about Recycling Program in the Will County. She shared details about electronics recycling program in Will County. There are some drop off locations throughout the county that are part of this program. Some options are available where a contractor comes on a designated day and picks up collected electronics between 5-7pm. DuPage & Kane Counties charge residents for televisions \$25-35; Will county does not. She encouraged Wheatland Township to participate in the electronics recycling program and offered some help starting it up on behalf of Will County.

7.2 Discussion/Approval of Revised Ordinance 14-11 Wheatland Township Community Park Rules & Regulations:

Trustee DeRango moved to approve Wheatland Township Community Park Rules & Regulations and Trustee Nichols seconded. Trustee Nichols suggested to make a few grammatical changes to the added text. The Board agreed and approved revised version of the Ordinance 14-11 Wheatland Township Community Park Rules & Regulations 3-0 per roll call vote.

7.3 Discussion/Approval of Ray's Towing Contract:

Trustee DeRango moved to approve Ray's Towing Contract and Trustee Nichols seconded. Supervisor Holscher shared additional details pertaining to this item. The Board approved Ray's Towing Contract 3-0 per roll call vote.

7.4 Board Approval for the Clerk to Appoint a Deputy Clerk:

Trustee DeRango moved to approve appointment of a Deputy Clerk and Trustee Nichols seconded. The Board approved appointment of a Deputy Clerk 3-0 per roll call vote.

7.5 Discussion/Approval of ABC Wildlife Contract:

Supervisor Holscher explained the situation with the bird and fly infestation of the building and the problems caused by this issue. She also shared details about ABC's Wildlife evaluation and the cost associated with their proposed contract to clean up the outcome of this nuisance. Supervisor suggested to use the money it would take to mitigate the problem using ABC Wildlife's services and put it towards fixing building problems that were the reason it happened in the first place and to make sure it does not reoccur in the future. Trustee Nichols moved to table the discussion and get Engineer/Architect involved to evaluate the building and see what changes need to be made to fix problems caused by bird and fly infestation and Trustee DeRango seconded. The Board approved proposed action 3-0 per roll call vote.

7.6 Discussion/Approval of 2018-2019 DRAFT Audit prepared by Selden Fox:

Ed Tracy attended the meeting and shared the results of the Financial Audit Selden Fox performed for Wheatland Township. The controls in place were found sufficient. Cash investments are 20% up compared to the previous year. Capital assets are down by about 350K. Net Pension Liability is about 90% funded. Funds have positive bottom line. Expenses are slightly under budget. They recommended to make very small adjustments for the future. Overall audit results were positive, and all findings indicate good governance. Trustee DeRango moved to approve the 2018-2019 Audit prepared by Selden Fox and Trustee Nichols seconded. The Board approved Financial Audit report 3-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 7/12/2019-8/8/2019 Town and Road District Fund Bills & Claims:

Trustee DeRango moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Nichols seconded. Bills in the amount of \$192,529.36 were approved 3-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Asked Trustee Nichols to put together a plan of action with building engineers to see how building changes should be handled & mitigate the issues related to the building infestation by birds & flies
- Provided mosquito report update

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Attended conference in Peoria this week. Salt prices are expected to go up this year
- Signed a contract for Everbridge - mass notification system for Road District notifications pertaining to road closures, severe weather and other important events

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- No updates

TRUSTEE (RAQUEL MITCHELL)

- No updates

TRUSTEE (JEFFREY DERANGO)

- Will start working on Fall Newsletter next month

TRUSTEE (GREGORY NICHOLS)

- No additional updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- No FOIA requests this month

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- No updates

9.6 ASSESSOR (CHUCK KERN)

- No updates

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Nichols seconded; the meeting was adjourned without discussion on a voice vote at 8:20 PM.

Next meeting September 12, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, October 10, 2019**

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees DeRango, Nichols and Rotkis attended the meeting. Trustee Mitchell did not attend.

Board Officers: Highway Commissioner Alstrom, Assessor Kern and Clerk Snitko were present at the meeting. Tax Collector Peterson did not attend.

4. PUBLIC COMMENT

4.1 No comments.

5. APPROVAL OF MINUTES

5.1 Approval of September 12, 2019 – Regular Meeting Open Session Minutes

Trustee DeRango moved to approve September 12, 2019 Regular Meeting Open Session Minutes and Trustee Nichols seconded. The minutes were approved 4-0 per roll call vote.

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of Ordinance 19-03-O Town Fund Levy:

Supervisor Holscher provided additional details about some of the Town Fund Levy numbers and the Board had a discussion. Trustee DeRango moved to approve Ordinance 19-03-O and Trustee Rotkis seconded. Ordinance 19-03-O Town Fund Levy was approved 4-0 per roll call vote.

7.2 Discussion/Approval of Ordinance 19-04-O Road District Fund Levy:

Highway Commissioner Alstrom talked about the reason for extending the Levy to the extension limit in order to receive Motor Fuel Tax. Extra money will be used to pay for green pipes and road improvements. Trustee Nichols moved to approve Ordinance 19-04-O and Trustee Rotkis seconded. Ordinance 19-04-O Road District Fund Levy was approved 4-0 per roll call vote.

7.3 Discussion on 457 Program:

Supervisor Holscher explained what 457 Program is. She informed the Board that it doesn't cost Township anything and allows government employees to contribute additional money towards their retirement savings. Trustee DeRango moved to approve 457 Program and Trustee Nichols seconded. 457 Program was approved 4-0 per roll call vote.

7.4 Discussion on Building Updates:

Supervisor Holscher presented preliminary drawings of the proposed building changes to visualize the ideas. Will seek multiple bids to get official drawings. There was fifth flooding of the front entrance hallway; had to put sand bags to block additional water from coming into the building. Need to put drain tiles, foundational plants and do some

grading outside the building to direct rain water away from the building. The Board members asked questions and provided their suggestions.

8. APPROVAL OF BILLS AND CLAIMS

- 8.1 Approval of 9/13/2019-10/10/2019 Town and Road District Fund Bills & Claims:**
Trustee Rotkis moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Nichols seconded. Bills in the amount of \$167,308.27 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Park got 5-year lawn maintenance extension with Spring-Green; will be getting \$100 savings as city of Naperville is now mowing their part of slant in front of the Township building (also got 5-year extension for that)
- Preparing flower beds around the building and working on getting foundational and other plants for those beds

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Working hard on drainage in North Wheatland View
- Salt bids are coming in for Road Districts
- Congratulations to Wheatland Township for winning TOI's Mighty Message Contest for the Best Use of Social Media in 50,000+ population category. Award will be presented on 11/12/2019 in Springfield

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Received a \$1,700 check from Wheatland Athletic Association for baseball usage
- Water in the park will be turned off on 10/18

TRUSTEE (RAQUEL MITCHELL)

- None

TRUSTEE (JEFFREY DERANGO)

- Will send an email to finalize Fall Newsletter

TRUSTEE (GREGORY NICHOLS)

- No additional updates besides building renovations mentioned in section 7.4

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- No FOIA requests this month
- Got an email from Will County asking for additional suggestions for Early Voting sites

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

Jim Hoffman represented Cemetery Board in Ben's absence and provided updates:

- Sold one grave and held two burials; two coming up next week
- \$10K CDs at Morgan Stanley matured and Ben deposited it at First Midwest Bank
- Provided Cemetery article for the next Newsletter
- Ordering front entrance signs "Open Dawn to Dusk"
- Working with 4 families on grave purchases and monument repairs
- In the process of revising Cemetery Rules Ordinance regarding decorations and cleanup

9.6 ASSESSOR (CHUCK KERN)

- Started working 1-2 days a week as part of the Board of Review Property Tax Appeals in Joliet; expect that to become 4-5 days a week soon

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Nichols seconded; the meeting was adjourned without discussion on a voice vote at 8:10 PM.

Next meeting November 14, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**WHEATLAND TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
Thursday, November 14, 2019 @ 7:30pm
4232 Tower Court, Naperville, IL 60564**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

4. PUBLIC COMMENT

Invitation to speak to any issue on the agenda or anything regarding Township government (Limited to one 3-minute comment per person)

5. APPROVAL OF MINUTES

5.1 Approve October 10, 2019 – Regular Meeting Open Session Minutes

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of 2020 Health Insurance

7.2 Discussion/Approval of 2020 Holiday Schedule

7.3 Discussion/Approval of 2020 Board Meeting Schedule

7.4 Discussion/Approval of Tax Levy Ordinance 19-03-O Town Fund Levy

7.5 Discussion/Approval of Tax Levy Ordinance 19-04-O Road District Fund Levy

7.6 Discussion/Approval of Pace contract

7.7 Discussion/Approval of Resolution 19-01-R for 457 Deferred Compensation Plan

7.8 Discussion/Approval of Proclamation for School Choice Week

8. APPROVAL OF BILLS AND CLAIMS

8.1 Town & Road District Fund Bills and Claims

9. REPORTS

9.1 Assessor – Chuck Kern

9.2 Highway Commissioner – Bill Alstrom

9.3 Trustees – Jeffrey DeRango, Raquel Mitchell, Colleen Rotkis, Gregory Nichols

9.4 Clerk – Jacob Snitko

9.5 Tax Collector/Cemetery – Ben Peterson

9.6 Supervisor – Deb Holscher

10. ADJOURNMENT

SCHEDULED TOWNSHIP BOARD MEETINGS:

Thursday, December 12, 2019 at 7:30pm

**Township Board Meeting
Thursday, November 14, 2019**

APPROVED 12/12/2019

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees DeRango, Mitchell and Nichols attended the meeting. Trustee Rotkis did not attend.

Board Officers: Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present at the meeting.

4. PUBLIC COMMENT

- 4.1** Bob Segal spoke on behalf of his community about overnight street parking problem in unincorporated area. Some residents habitually leave their vehicles parked on the narrow streets making it difficult for other cars to pass through. He asked Township/Road District to review their concerns and consider some measures to alleviate the problem. Highway Commissioner Alstrom will research this subject to see what he can do to help with this issue.

5. APPROVAL OF MINUTES

5.1 Approval of October 10, 2019 – Regular Meeting Open Session Minutes

Trustee DeRango moved to approve October 10, 2019 Regular Meeting Open Session Minutes and Trustee Nichols seconded. The minutes were approved 3-0 per roll call vote (Trustee Mitchell abstained due to her absence in October).

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of 2020 Health Insurance:

Supervisor Holscher provided updates. No changes to the plan; there is an 8.5% premium increase for the same coverage as currently offered. Trustee DeRango moved to approve 2020 Health Insurance and Trustee Mitchell seconded. 2020 Health Insurance Plan was approved 4-0 per roll call vote.

7.2 Discussion/Approval of 2020 Holiday Schedule:

Trustee Mitchell moved to approve 2020 Holiday Schedule and Trustee DeRango seconded. 2020 Holiday Schedule was approved 4-0 per roll call vote.

7.3 Discussion/Approval of 2020 Board Meeting Schedule:

Trustee DeRango moved to approve 2020 Board Meeting Schedule and Trustee Mitchell seconded. 2020 Board Meeting Schedule was approved 4-0 per roll call vote.

7.4 Discussion/Approval of Ordinance 19-03-O Town Fund Levy:

Supervisor Holscher informed the Board that there are no changes to the Town Fund Levy since last discussion. Trustee DeRango moved to approve Ordinance 19-03-O and Trustee Nichols seconded. Ordinance 19-03-O Town Fund Levy was approved 4-0 per roll call vote.

7.5 Discussion/Approval of Ordinance 19-04-O Road District Fund Levy:

Highway Commissioner Alstrom confirmed that no changes were made to this Ordinance since last discussion. Trustee Nichols moved to approve Ordinance 19-04-O and Trustee DeRango seconded. Ordinance 19-04-O Road District Fund Levy was approved 4-0 per roll call vote.

7.6 Discussion/Approval of Pace Contract:

Supervisor Holscher shared details about this program. Partnership had a meeting the day before. Need to strengthen the language in the contract with Pace to prevent them from raising prices and passing the cost on the Township. Wheatland Township is considering going to the School District and investigate the needs for this program and see if there is a way of sharing the cost. Trustee DeRango moved to table the discussion and approval of Pace Contract at the next Board Meeting and Trustee Mitchell seconded. The motion was approved 4-0 per roll call vote.

7.7 Discussion/Approval of Resolution 19-01-R for 457 Deferred Compensation Plan:

Supervisor Holscher affirmed that there is no cost to the Township to implement 457 Program. Additional details about it will be shared at a later date. Trustee Nichols moved to approve 457 Program and Trustee Mitchell seconded. 457 Program was approved 4-0 per roll call vote.

7.8 Discussion/Approval of Proclamation for School Choice Week:

There is no cost associated with this item. Trustee DeRango moved to approved Proclamation of School Choice Week and Trustee Nichols seconded. Proclamation of School Choice Week was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 10/11/2019-11/14/2019 Town and Road District Fund Bills & Claims:

Trustee DeRango moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Mitchell seconded. Bills in the amount of \$221,929.00 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Work is being done around Township building; tiles have been installed and ground grading is performed, landscapers are changing/defining flower beds and spreading mulch
- Because Township needs to follow Prevailing Wage Act requirements, verified and confirmed that Landscaping contractor is paying his employees above minimum prevailing wage

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Transitioning to Winter operations; had to switch from digging ditches to snow removal and back to digging in a short time period
- Ride-along during snow plowing can be arranged if someone is interested

9.3 TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Park will be officially closed on December 2

TRUSTEE (RAQUEL MITCHELL)

- Senior Committee: two more luncheons are planned for this year. Next week will be doing Thanksgiving luncheon. All seats on the bus for Christmas outing have been filled

TRUSTEE (JEFFREY DERANGO)

- Fall Newsletter has been published. Will start working on the next one soon

TRUSTEE (GREGORY NICHOLS)

- Informed the Board that all committees and Township initiatives he is on and responsible for are “on time and under budget”

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- One FOIA requests this month seeking information pertaining to a specific property (liens, permits, violations). No information is available at the Township. Referred the requestor to contact Will County Clerk’s office for that information

- Performed one Notary Public

- Will County Clerk recently shared details about permanent Early Voting site in Plainfield (Prairie Activity & Recreation Center, PARC).

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

Jim Hoffman represented Cemetery Board in Ben’s absence and provided updates:

- Held 3 burials this month and sold 3 graves

- Conducted 16 burials in 2019 calendar year

- Finalized price changes effective Jan. 1, 2020 and approved revisions to the Cemetery Ordinance at the Cemetery Board Meeting

- Road Department began re-positioning monuments that have migrated from weather and mower bumps

9.6 ASSESSOR (CHUCK KERN)

- Spending time in Joliet working on Residential Property Tax Appeals. Commercial Appeals will be starting at the end of this month and go through Mid-December. Board of Appeals will share their decisions in January 2020.

10. ADJOURNMENT:

Trustee DeRango moved to adjourn the meeting and Trustee Mitchell seconded; the meeting was adjourned without discussion on a voice vote at 8:12 PM.

Next meeting December 12, 2019

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

**Township Board Meeting
Thursday, December 12, 2019**

APPROVED 1/09/2020

1. CALL TO ORDER

The meeting was called to order by Supervisor Holscher at 7:31 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Mitchell, Nichols and Rotkis attended the meeting. Trustee DeRango did not attend.

Board Officers: Highway Commissioner Alstrom, Assessor Kern, Tax Collector Peterson and Clerk Snitko were present at the meeting.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of November 14, 2019 – Regular Meeting Open Session Minutes

Trustee Mitchell moved to approve November 14, 2019 Regular Meeting Open Session Minutes and Trustee Nichols seconded. The minutes were approved 3-0 per roll call vote (Trustee Rotkis abstained due to her absence previous month).

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of 2020 Pace Partners Agreement:

Supervisor Holscher provided updates about Pace partnership status. Four partners want different pricing schedules and we're no longer considered insured partners. As of now, the agreement is still work in progress and further discussion will be tabled at some later date; no vote tonight.

7.2 Discussion/Approval of Ordinance #20-01-O replacing #15-01-O:

Tax Collector/Cemetery Board President Peterson went over changes made to this ordinance. Updates include changes to the monuments' requirements, better definition of allowed cemetery ornaments and scattering services. He also answered questions asked by the Board members. Trustee Mitchell moved to approve Ordinance 20-01-O and Trustee Nichols seconded. Ordinance 20-01-O Wheatland Township Cemetery Rules and Regulations was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 11/15/2019-12/12/2019 Town and Road District Fund Bills & Claims:

Trustee Mitchell moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Rotkis seconded. Bills in the amount of \$154,867.62 were approved 4-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Mulch beds have been redefined and tiles installed. We'll see how well the landscape changes work during the next heavy rains

- Additional plants/bushes will be planted in the spring
- Wheatland Township is among 32 entities in the Will County that received a tax objection letter indicating that Township's assets are too high to levy at current rate. Doug & Mark are working with the County to provide any required information if needed. All financial and audit records are in good standing

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- Shared information pertaining to salt usage
- Met last week with Will County & Plainfield officials, Public Work director from Naperville along with other engineers to discuss 119th Street development between Weber Road & Oswego. Western part of this area will be developed to accommodate freight routes

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Park was officially closed on December 2

TRUSTEE (RAQUEL MITCHELL)

- Senior Committee activities are done for this year; will resume in the spring. Sent related information to Jeff DeRango to publish in the next Newsletter

TRUSTEE (JEFFREY DERANGO)

- None

TRUSTEE (GREGORY NICHOLS)

- No updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- No FOIAs this month
- Will County Clerk's office confirmed that they have selected Tall Grass Club House as permanent Early Voting site for Wheatland Township residents

9.5 TAX COLLECTOR/CEMETERY (BEN PETERSON)

- Released "2019 Annual Letter" to 170 relatives and friends of our 810 residents
- Distributed pricing sheets to local funeral homes and posted at cemetery
- "Open Dawn to Dusk" signs were erected
- Reconciled the two "Cemetery Records Books" (perform this task annually)
- Searching for used free or cheap Fire-Safe or file cabinet for our expanded files

9.6 ASSESSOR (CHUCK KERN)

- Finished Tax Appeals season this week.
- Starting to work on 2020 Budget
- There is a meeting next week with other townships who use JRM, Inc. services. Will County requested all townships to start reporting data in the format they are using (current Township data will have to be converted to that format). Need to find out if there is additional cost associated with this change. Will County is also putting pressure to switch to their vendor and property management system used by that vendor to handle Assessor's tasks/services
- Had a very successful meeting at Carillon Club last week; around 150 people were in attendance. They were happy to see very large increases in assessed property values in that area

10. ADJOURNMENT:

Trustee Mitchell moved to adjourn the meeting and Trustee Rotkis seconded; the meeting was adjourned without discussion on a voice vote at 8:15 PM.

Next meeting January 9, 2020

Approved as presented:

Prepared by Jacob Snitko, Township Clerk

Cemetery Board Meeting Summary

March 7, 2019

Call to Order: 11:00 a.m.

- Present: Trustees Rich Grommon, Jim Hofman, Ben Peterson
- All pledged allegiance to the U.S. Flag

Public Comment: None

Old Business:

- Jim moved to approve Minutes of Sept. 11, 2018 meeting. All agreed.
- Ben reported that he and Jim had accompanied our attorney, Doug Ibendahl, to Will County Court on Feb. 27th. Judge John Anderson approved the reclamation petition, pending one final local newspaper Notice of the reclamation. The Right to Inter in all petitioned graves not reclaimed by an heir will revert to Cemetery control on Feb. 28, 2020.
- Reported that Jim's E-Book project is completed: posted on website, printed copies for office and were distributed to local funeral homes, YouTube videos created and are linked from our website.

New Business:

- Ben distributed lists and color-coded maps of graves For Sale in Old and New sections.
- Discussed price changes planned for Jan. 1st, 2020. All settled on following suggestions, with final discussion and voting in next meeting: Graves \$1100 in Old section, \$1200 in New section. Casket Open/Close for Mon-Friday rise to \$1800 with other Times to be equally increased.
- Discussed and tabled requirements and cost to conduct 'scattering' of ashes onto OWNED graves, at cost of \$300. Ben to construct draft of requirements and process for next meeting review.
- Discussed 'back-up' vendor for casket Open/Close, or for Township Road Dept. to perform the function. Ben shared conversation and cost provided by John Andermann, owner/mgr of Antrex, Inc. in Plainfield. Rich explained that both options operated heavier machinery than needed or should be used to open graves.
- Discussed how to handle 'Winter Charge' to Open/Close for casket funerals. Consensus is to add Winter charge of \$200 for all casket funerals from Dec 15 thru March 15 or 20th. Discussed how to present the cost on our pricing sheet. Decision to be made at next meeting.
- Began reviewing the final list of graves included in the reclamation project.

Jim motioned to adjourn at 1:15p. Rich seconded; All agreed.

Approved:

Rich Grommon: Trustee / Clerk Pro-Tem: Richard Grommon Date 8/28/19

Ben Peterson, President: Ben Peterson Date: 8.28.2019