

**Township Board Meeting
Thursday, February 11, 2021**

1. CALL TO ORDER

The meeting was called to order by Clerk Snitko at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Rotkis, Nichols, Harkins & Berkowicz attended the meeting

Board Officers: Highway Commissioner Alstrom, Assessor Kern, Collector Peterson, and Clerk Snitko were present at the meeting

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of December 10, 2020 – Regular Meeting Open Session Minutes

Trustee Rotkis moved to approve Regular Meeting Open Session Minutes and Trustee Nichols seconded. Regular Meeting Open Session Minutes for December 10, 2020 were approved 3-0 per roll call vote.

5.2 Approval of December 10, 2020 – Board Meeting Minutes SPECIAL SESSION

Trustee Rotkis moved to approve Special Session Meeting Minutes and Trustee Nichols seconded. Special Session Meeting Minutes for December 10, 2020 were approved 3-0 per roll call vote.

5.3 Approval of January 14, 2021 – Regular Meeting Open Session Minutes

Trustee Rotkis moved to approve January 14, 2021 Regular Meeting Open Session Minutes and Trustee Berkowicz seconded. Minutes were approved 4-0 per roll call vote (Trustee Nichols abstained due to absence at previous meeting).

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of Conference Room Rental Procedures

Supervisor Holscher stated that due to building closure and limited capacity availability at the Township, monthly Board Meetings will continue to be held remotely until further notice. There is currently nothing in writing regarding room rental to the public. Currently, three things are being asked for room rental: 1) Get Certificate of Insurance 2) Sign "Hold Harmless Agreement" 3) Pay \$85 for up to 2 hours of room rental to cover presence of a staff member to unlock/lock the building. Board members continued discussion and asked questions. Will get more information regarding rental & insurance details. Conference Room rental procedure was tabled until next meeting.

7.2 Discussion of Resolution to support Law Enforcement

Supervisor Holscher provided some background information regarding this subject. To avoid controversy, she preferred political organizations to get involved in that and keep Township government neutral. Other Board members expressed their interest in issuing a proclamation supporting local Law Enforcement. Highway Commissioner

suggested taking a straw poll to see where the Board members stand in terms of keeping this idea alive, put some thoughts together and bring it up for discussion again at the next meeting. Majority of the members voted to move forward with the idea. This discussion was tabled until next meeting.

7.3 Discussion/Update on Canon copier lease

Supervisor Holscher explained that our current 48-months Canon copier lease is expiring in March and a decision needs to be made whether to renew it. Canon support put together a 5-year renewal proposal. Board members discussed copier utilization and talked about alternative options. Supervisor Holscher suggested to bring it to a vote to approve the new lease agreement at the next meeting. Canon copier lease renewal was approved 5-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 1/15/2021-2/11/2021 Town and Road District Fund Bills & Claims:

Trustee Rotkis moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Harkins seconded. Bills in the amount of \$159,410.56 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Ride DuPage contract will be brought before the City of Naperville next week. Hoping to have all paperwork between 4 partners ready next month
- Finishing off conference room area; shopping for carpet tiles
- New Township website is up and running; some changes are still being made

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- It has been snowing a lot this month; Road crew is busy with that work. All equipment has been holding up
- Replenished salt supplies from the secondary location and filled up our dome
- Surveyed seniors in the township and one of the things on their minds is where to find COVID-19 vaccination sites and they would love to have a local/familiar place for that. Offered Township building as a vaccination site to the Chairwoman of the Will County Board and she passed it on to the Health Department. Waiting to hear if they are interested in that offer.

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Reminded of the need to keep Senior Committee going. Perhaps new Board can revisit it. Supervisor Holscher mentioned that some seniors expressed their interest in meeting again in April; will have a Senior Committee meeting at that time to discuss future activities

TRUSTEE (WENDELL HARKINS)

- No new updates

TRUSTEE (MARC BERKOWICZ)

- No new updates

TRUSTEE (GREGORY NICHOLS)

- No new updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- 2 FOIAs this month: Certification of the Ballot & spending by Hwy Department on Newsletter & other forms of advertisement/communication.
- Filed Certification of Ballot form with Will County Clerk's Office
- Filed Vacancy Notification forms for Marc & Wendell at the Will County

- Updated & submitted a list of Wheatland Township Elected Officials to the Will County Clerk

9.5 COLLECTOR/CEMETERY (BEN PETERSON)

- Donation summary: received 1 donation, current total: \$13,338
- Five inquiries regarding process to update heir ownership
- Two inquiries regarding cemetery costs
- Two funerals; both from 'out of town'
- Rich Grommon stepped down from his Trustee position; Jim Hofman and Dave Jacque were installed as Trustees. Rich got recognized and awarded title of Trustee Emeritus in recognition for his long service.

9.6 ASSESSOR (CHUCK KERN)

- Last month started taking closer look at the budget for this year. Will revisit it again in the next few months. Assessor's Office is planning on freezing 2021 budget; there will be no increases.

10. ADJOURNMENT:

Trustee Rotkis moved to adjourn the meeting and Trustee Harkins seconded; the meeting was adjourned on a voice vote at 8:10 PM.

Next meeting March 11, 2021

Approved as presented:

Prepared by Jacob Snitko, Township Clerk