

**Township Board Meeting
Thursday, May 13, 2021**

1. CALL TO ORDER

The meeting was called to order by Clerk Snitko at 7:30 PM.

2. PLEDGE OF ALLEGIANCE

Supervisor Holscher led the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Holscher, Trustees Rotkis, Nichols, Harkins & Berkowicz (joined later on) attended the meeting

Board Officers: Assessor Kern, Collector Peterson and Clerk Snitko were present at the meeting. Highway Commissioner Alstrom did not attend.

4. PUBLIC COMMENT

4.1 None

5. APPROVAL OF MINUTES

5.1 Approval of April 13, 2021 – Regular Meeting Open Session Minutes

Trustee Nichols moved to approve Regular Meeting Open Session Minutes and Trustee Rotkis seconded. Regular Meeting Open Session Minutes for April 13, 2021 were approved 4-0 per roll call vote.

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Discussion/Approval of Ordinance #20-01-O Town Budget

- Supervisor Holscher, Trustee Rotkis & Assessor Kern presented adjustments made to the Town Budget since last discussion. Park maintenance changed by \$2K. Assessor's Budget changes included Payroll increase by \$5K, Education/Training by \$1K, Travel/Conference \$1K, Computer Hardware \$2K. Trustee Nichols moved to approve the Budget and Trustee Harkins seconded. Ordinance #20-01-O Town Budget for 2021-2022 was approved 4-0 per roll call vote.

7.2 Discussion/Approval of Ordinance #20-02-O Highway Budget

- Supervisor Holscher decided not to change budgeted salary for Road District employees; will need to revisit it with the CPA & Kevin on that item. Trustee Nichols moved to approve the Budget and Trustee Rotkis seconded. Ordinance #20-02-O Highway Budget for 2021-2022 was approved 4-0 per roll call vote.

7.3 Discussion/Approval of Resolution #2021-02-R Change of Bank Account signatory replacing Resolution #2021-01-R

- Supervisor Holscher presented proposed changes to the Resolution as requested by the new administration putting Michael Crowner and Kelly Hickey as new signatories. Trustee Nichols questioned the reasons behind replacing Trustee Rotkis as current secondary signatory and proposed to keep Trustee Rotkis in that role and assign newly elected Supervisor Crowner as the primary signatory. After further discussion, Trustee Nichols moved to approve revised Resolution with the above changes (Michael Crowner & Colleen Rotkis as signatories) and Trustee Harkins seconded. Resolution #2021-02-R was approved 4-0 per roll call vote.

8. APPROVAL OF BILLS AND CLAIMS

8.1 Approval of 4/14/2021-5/13/2021 Town and Road District Fund Bills & Claims:

Trustee Rotkis moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Berkowicz seconded. Bills in the amount of \$192,367.99 were approved 5-0 per roll call vote.

9. REPORTS

9.1 SUPERVISOR (DEB HOLSCHER)

- Building renovations: carpet work completed
- Flex sealing was done in the mechanical room to cover the wall
- Landscaping looks good
- Roof leak is taken care of. There is a budget for remaining roof items
- Wished the best to the new Board

9.2 HIGHWAY COMMISSIONER (BILL ALSTROM)

- None

TRUSTEES:

TRUSTEE (COLLEEN ROTKIS)

- Spoke with Tom from Wheatland Athletic Association regarding the state of the park. The field looks good, no concerns there
- Landscaping: 32 trees need circles to be recut around them, 2 double flower beds need attention, triangle in the far N-W corner & 2 flower beds need some work. Working on getting a quote for that

TRUSTEE (WENDELL HARKINS)

- No new updates. Thanked outgoing Board members for their service & expressed best wishes to the new Board

TRUSTEE (MARC BERKOWICZ)

- No new updates. Thanked outgoing Board members for their service & expressed best wishes to the new Board

TRUSTEE (GREGORY NICHOLS)

- No new updates

9.4 TOWNSHIP CLERK (JACOB SNITKO)

- 2 FOIAs this month; provided requested information for one. Need to provide response to the other one (Road District related)

9.5 COLLECTOR/CEMETERY (BEN PETERSON)

- Sold 9 graves; three funerals
- Began "Unmarked Graves" project
- Received donated snowplow
- Family donated 4 graves back to the cemetery
- Hour tour with David S-Y, newly elected Collector
- 6 customer inquiries regarding purchase of graves
- Bob Garms requested to be Trustee

9.6 ASSESSOR (CHUCK KERN)

- No updates. Thanked outgoing Board members for their service.

10. ADJOURNMENT:

Trustee Rotkis moved to adjourn the meeting and Trustee Berkowicz seconded; the meeting was adjourned on a voice vote at 7:55 PM.

Next meeting June 10, 2021

Approved as presented:

Prepared by Jacob Snitko, Township Clerk