

Approved on Thursday, December 9, 2021

**Township Board Meeting  
Thursday, November 11, 2021**

**1. CALL TO ORDER**

The meeting was called to order by Clerk Liskey at 7:35 PM.

**2. PLEDGE OF ALLEGIANCE**

Trustee Jones led the Pledge of Allegiance.

**3. ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Board Members: Trustees Bansal, Hickey, Jones, and Rotkis, attended the meeting.

Board Officers: Supervisor Crouner, Clerk Liskey, Highway Commissioner Wieser , Assessor Kern and Tax Collector Scriven-Young were present at the meeting.

**4. PUBLIC COMMENT**

4.1 None.

**5. APPROVAL OF MINUTES**

**5.1 Approval of Oct. 14, 2021 – Regular Meeting Open Session Minutes**

- Trustee Hickey moved to approve Regular Meeting Open Session Minutes and Trustee Jones seconded. Regular Meeting Open Session Minutes for Oct. 14, 2021 were approved 5-0 per roll call vote.

**6. OLD BUSINESS**

6.1. None.

**7. NEW BUSINESS**

**7.1 Discussion/Approval of 2022 Property & Casualty Insurance**

- Trustee Rotkis moved to open discussion and Trustee Hickey seconded.  
- Supervisor Crouner updated the Board on efforts to review health and liability insurance providers/coverage options for Wheatland Township and its employees. Insurance broker Karri McRight who presented a summary of policies and plans that have been received/reviewed to date and gave an update on those to come.  
- Supervisor Crouner noted that Wheatland Township insurance costs remain lower than those of similar-sized townships. He also informed the Board that policy bids for employee health insurance will be shared with them via email for review. A special Board meeting to approve a new insurance policy for 2022 will be scheduled within the next two weeks.  
- The proposal for 2022 Property & Casualty Insurance for Wheatland Township employees was unanimously approved 5-0 per roll call vote.

**7.2 Discussion/Approval of 2022 Holiday Schedule**

- Trustee Bansal moved to open discussion of next year's Holiday Schedule and Trustee Hickey seconded the motion.  
- The 2022 Holiday schedule was approved as presented 5-0 per roll call vote.

### **7.3 Discussion/Approval of 2022 Board Meeting Schedule**

- Trustee Hickey moved to open discussion of next year's Board meeting schedule and Trustee Rotkis seconded. The 2022 Board Meeting Schedule was approved as presented 5-0 per roll call vote.

### **7.4 Discussion/Approval of Cleaning Contract**

- Trustee Jones motioned to open discussion re a new cleaning service for the Township offices. Trustee Hickey seconded.
- Supervisor Crouner summarized the search process, reviewed the services to be provided and recommended the Board award the contract to Coverall, which he noted was the lowest-cost bidder.
- The Board approved retention of Coverall to provide cleaning service for one year in 5-0 per roll call vote.

## **8. APPROVAL OF BILLS AND CLAIMS**

### **8.1 Approval of 10/14/21 – 11/11/21 Town and Road District Fund Bills & Claims:**

- Trustee Bansal moved to approve the Town, Park, Assessor, Road & Bridge, Special Hard Road and Cemetery Funds bills and Trustee Hickey seconded. Bills in the amount of \$137,627.92 were approved 5-0 per roll call vote.

## **9. REPORTS**

### **9.1. ASSESSOR (CHUCK KERN)**

- Did not have a formal update but noted that the appeals season had ended and that the volume of appeals was substantially less than in previous years.

### **9.2 HIGHWAY COMMISSIONER (TOM WIESER)**

- Noted that drainage improvements continued to be the primary focus during the month. He also updated that the crew was completing landscaping projects that are in process and transition for the changing seasons, preparing the trucks for snowplowing, etc.
- Commented that a dead tree had been removed from the park and would be replaced in the spring.

### **9.3 TRUSTEES:**

#### **TRUSTEE (MEGHNA BANSAL)**

- Reported that the first senior luncheon was held on Wed., Oct. 20, with 22 attendees. Updated that plans underway for a senior holiday lunch or dinner to be held on Wed., Dec. 15.

#### **TRUSTEE (KELLY HICKEY)**

- Thanked Board members for their participation in the "Be the Match" Bone Marrow event to be held on Sat., Oct. 16. Noted that even though in-person attendance was low, registrations continued to come in electronically. Mentioned that she is exploring a possible philanthropy drive for Wreaths Across America next fall.

#### **TRUSTEE (COLLEEN ROTKIS)**

- Reported that a property pick up was completed on Tues., Nov. 9. Noted that she is monitoring the weather to determine when to close the park for the season.

#### **TRUSTEE (TERRY JONES)**

- No update.

**9.4 TOWNSHIP CLERK (ANITA LISKEY)**

- Provided an update on the status of FOIA requests, noting the volume had been lower during the month of Oct than in previous months, with only one new request and one follow up inquiry. Updated on plans to undertake a records clean up after the holidays.

**9.5 COLLECTOR/CEMETERY (David Scriven-Young)**

- Reported that he had fielded a number of questions regarding grave sites during the month and that one ash burial had taken place and one burial was scheduled,  
- Noted that two events were hosted during the past 30 days, including a day in which participants helped clean up the cemetery as well as a flag raising in recognition of Veteran's Day on Thursday, November 11.  
- Followed up regarding the fence and sign installation projects to note that both initiatives are being delayed by national labor and supply shortages.

**9.6 SUPERVISOR (MICHAEL CROWNER)**

- Updated that he met with the Executive Director of the Plainfield Park District to discuss opportunities to work together as well as to explore the possibility of sharing space for road equipment and storing some of Wheatland Township's equipment at their facility.  
- Reported that he attended a partnership meeting to determine the PACE service for Wheatland Township in 2022.  
- Updated the Board that an RFP for senior housing on the plot of land west of the Wheatland Township offices had been put out for bid by the City of Naperville. Noted that he and Road Commissioner Wieser would reach out to ensure our interests/needs will be represented/considered in development plans.  
- Updated that he had begun the search for a new auditor to complete the annual 2022 audit. He is currently reviewing a list of auditors retained by neighboring townships to solicit bids for consideration.  
- As noted above in section 7.1 of this document, Supervisor Crowner informed the Board that a review of quotes from insurance providers is underway. A special meeting will be scheduled to approve a new provider for 2022.  
- Informed the Board that the tax levy will also be discussed at the upcoming special Board meeting.

**10. ADJOURNMENT:**

- Trustee Jones moved to adjourn the meeting and Trustee Rotkis seconded the motion. The meeting was adjourned on a voice vote at 8:20 PM.

**Next meeting December 9, 2021**

Approved as presented:

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Prepared by Anita Liskey, Township Clerk