

Wheatland Township Cemetery Board Meeting Minutes

Wednesday, Feb. 16, 2022

Meeting called to order at 4:31 p.m.

Present: Collector Dave Scriven-Young, Trustees Jim Hofman and Dave Jacqué

Guests: Trustee Emeritus Rich Grommon, Ben Peterson

Pledge of Allegiance was recited.

No Public Comment.

Hofman moved to approve the December 6, 2021, meeting minutes. Motion was seconded by Jacqué, and approved by unanimous voice vote.

Old Business

- Discussion of fence and entrance sign projects.
 - The new fence is up, so that project is complete.
 - The sign will require a permit from Will County, as cemetery has been designated a historic landmark. However, the new monument is on track to be installed in spring.

- Discussion of information packet: minor wording changes were suggested and submitted by Jacqué
 - Some changes may be needed for the decoration page, especially regarding latitude for decorating new burials.
 - Scriven-Young moved to approve the information packet update with changes to be submitted to Hofman within a week. The motion was seconded by Jacqué and approved by unanimous voice vote.

- The board discussed proposed price increases.
 - Board members reviewed price lists of nearby cemeteries, and discussed the feasibility and details of offering township residents discounts on grave purchases. The preference was for not increasing prices for residents.
 - Scriven-Young moved to set grave prices to \$1,100 residents and \$1,200 for nonresidents. Seconded by Hofman, and passed by unanimous voice vote.

- The board discussed extra charges for burials in harsh winter conditions (extreme cold, deep snow, frozen ground).
- Scriven-Young moved to raise casket service charges by \$100. Hofman seconded, and the motion passed unanimously.
- Scriven-Young moved to raise the service charge from \$850 to \$950, and holidays and weekends to \$1100. Seconded by Jacqué, and passed unanimously.
- Scriven-Young moved to raise the fee for marking and measuring monuments to \$70. Seconded by Hofman, and passed unanimously.
- All changes go into effect May 1, 2022.

New Business

- The board discussed the budget process. Scriven-Young will work with the Wheatland Township accountant to develop the 2022 budget, which will include new rates and fees.
- The repaving project was discussed. Bids are coming in over \$20,000, which will require a Request for Proposal. Cost-sharing with the township will be a topic for future discussion. 2022 efforts will focus on adding gravel to existing roads and center section. Cemetery Board will coordinate with Road Commissioner on costs.
- Scriven-Young will take the lead on updating cemetery maps.
- The board discussed a Facebook page for the cemetery, which is on the agenda for the township's IT person.

Scriven-Young moved to adjourn. Seconded by Hofman and passed unanimously by voice vote.

Meeting adjourned at 5:50 p.m.

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Approved by Dave Scriven-Young, Tax Collector,
on 9/14/22.