

Wheatland Township Board Meeting
Thursday August 14th 2025
7:30 p.m.

1. CALL TO ORDER

The meeting was called to order by Supervisor Crowner at 7:43pm

2. PLEDGE OF ALLEGIANCE

Michael Crowner led the pledge of allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board Members: Supervisor Crowner, Trustees Klein, Frances, Tyson, and Glowiak present.

Board Officers: Clerk Jones, Highway Commissioner Benton, and Tax Collector Scriven-Young were in attendance. Assessor Katzberg absent.

4. PUBLIC COMMENT

- None.

5. APPROVAL OF MINUTES

5.1 - Approval of July 10th Regular Board Meeting Minutes

- Michael requested someone make a motion to approve the minutes. Motion made by Trustee Glowiak and seconded by Frances. Motion carried. Non comments or questions brought up at this time.

- Roll call: Trustees Frances, Klein, Glowiak, and Tyson were all yes.

6. OLD BUSINESS

- None

7. NEW BUSINESS

7.1 Presentation by Web Developer

- Trustee inquired about site security and the web development representative provided that they handle it using a 3rd party vendor.

- Clerk Jones asked how easy it is to load and move documents around in the site. The representative stated it's best to use a 3rd party software like dropbox, google, etc. to provide links/directions to their storage site so as not to bog down the Township's site. The Clerk also asked about web traffic/load on the sites they have worked on. The website company stated they can ramp up servers if necessary, citing an example where they were told beforehand about an upcoming event to which a website made have seen heavier traffic and they made sure the servers could handle it before the event.

- Tax Collector Scrive-Young asked about search engine optimization for our website to ensure our site was visible during web searches. The website rep stated they could help with that if needed.

- Trustee Frances asked what the ability of the site would be to provide alerts to the township about citizen concerns and if they could have the website route these alerts to particular people within the township.

- Trustee Glowiak asked what or how they would be able to integrate tele mental health into the website. The website representative stated that they would have to create some sort of plug-in or to a link that directs someone to an external HIPAA compliant portal.

- The Supervisor explained to the website representative the process and loose timeline for the board decision as to who the vendor for the website would be.

7.2 Approval of Resolution #25-11-R Drug and Alcohol Policy for PACE Program

- The Supervisor asked for a motion to approve the Resolution. Trustee Glowiak made the motion and Trustee Klein seconded the motion.

- Michael provided some background about the resolutions up for approval. Both Resolutions were preemptive resolutions so that the Township could participate in a PACE bus lease program. The policies addressed by the resolutions are requirements for the lease. Angel Contreras, an employee at the Township, responsible for the program launch spoke about the lease program through PACE in length.

- Trustee Frances asked about additional costs for the program. Supervisor Crowner addressed this with employee (driver(s) costs and insurance. He stated he would have to gather that information and a budget amendment would be needed to proceed. The resolution is for the application process, so it was brought to the board first.

- Tyson asked if the bus would be ADA complaint. The Supervisor explained that yes it would be, in fact the first bus has to be per the program rules.

- Trustee Tyson also asked about vehicle housing. Michael stated it would be housed on the Township property.

- Trustee Klein asked about the terms of the lease. Mr. Contreras answered the question with some general information and stated it could be cancelled at any time. The Supervisor stated some of the costs would also be built into grants, etc..

- Trustee Frances brought concerns of the language within the Resolution as it pertains to who "employee" means within said document. Michael made a motion to amend the Resolution to reflect the changes recommended by Mary Frances regarding section 2. Frances made a motion to amend and Trustee Glowiak seconded the motion.

Roll Call: Trustees Frances, Klein, Glowiak, and Tyson voted yes as did the Supervisor.

- Highway Commissioner Benton brought up concerns of vehicle storage and Mr. Contreras as well as Supervisor Crowner addressed the concerns.

- Trustee Frances also brought about another concern regarding Section 5 of the Resolution. The Trustee felt the supersession of PACE's policy over own needed to be reworded. Michael asked if she wanted to make a motion to amend this section. Trustee Frances made the motion and Michael seconded the motion.

Roll Call: All trustees voted yes as did Supervisor Crowner.

Michael asked if there were any other concerns before moving on to roll call of the Resolution.

Roll Call: All Trustees voted yes as well as the Supervisor.

- Michael Crowner asked for motion to amend section 5 regarding supersession. Trustee Frances seconded.

- Roll Call: all Trustees voted in favor as did the Supervisor.

7.3 Approval of Resolution #25-12-R System Security and Emergency Preparedness Plan for PACE Program

- Supervisor Crowner asked we approve the Resolution given its necessity and that all other participants have agreed to it as well.

- Trustee Tyson asked about the CDL licensing and requirements for employees. Michael stated the policy was for PACE/transport program drivers.

- Trustee Frances asked for a proper link to the PACE documents referenced within the resolution before proceeding.

- Michael asked if they wanted to table this for now to allow more time to review PACE documents. Other trustees were in agreement.

- Motion to table made by Glowiak and seconded by Frances

- Roll Call: Trustees voted yes as did Supervisor Crowner.

8. APPROVAL OF BILLS & CLAIMS

8.1 Town and Road District Funds: Bills and Claims

- The Supervisor asked for a motion to approve bills and claims. Trustee Glowiak made the motion and Frances seconded the motion.
- Michael asked if there were any questions. No discussion ensued and it moved to roll call.
- Roll Call: Trustees Frances, Klein, Glowiak, and Tyson voted in favor as did Supervisor Crowner.

9. REPORTS

9.1 Bill Green Senior Township Administrator

- Provided report on a grass concern in the Township and described the result was mutually agreed upon between the resident and the township after verification of a legal document. Bill also stated he is working on a digital database for the township cemetery lots. Additionally, he mentioned some progress had been made on the Passport front. Expects to be ready to do passports later this year, possibly by November. Lastly, he stated he is working on voicemail setups for all employees/elected. Voicemails would be going to the email boxes in a transcript format.

9.2 Mary Katzberg Assessor

- No report.

9.3 Harry Benton Highway Commissioner

- Addressed concerns from resident last month regarding corner of Kubeck. Stated he has reached an agreement with the resident and that they would address it in the fall and it includes installing a natural pollinator grass which would not require maintenance like the grass did. Addressed resident in attendance regarding comments last month on speed limit signs. Harry stated he contacted the city of Naperville who referred him to home builder Pulte who supposedly is responsible for the street signs. Pulte is going to get back to him. Working on phase 1 Wolf's Crossing pedestrian path. Also working on an ordinance with regard to parking in the industrial park. Harry stated they are also working in the industrial park drainage at the moment and then went into an issue with a vacant property grass issue. Harry is still getting quotes for the F-350 they plan to purchase soon. Mentioned some employee movements including employees moving on and a new hire upcoming. Harry thanked staff members for the hard work they have been doing this past month. Also, thanked the vendors doing some work for the Township. Lastly, he mentioned how much pipe costs have been this year and how much they have installed this year.

9.4 Trustees Frances, Glowiak, Klein, & Tyson

- Trustee Frances described progress on the Environmental Committee and that openings for the Committee would go live on the website starting tomorrow. Michael stated it would be posted on the Facebook page as well.
- Trustee Klein had nothing to report except for his attendance at the golf outing for the Will County Governmental League.
- Trustee Glowiak stated he is waiting for the results of a recent grant request for the Mental Health board. Expecting some help from the county on the Mental Health board as well. He stated he was excited about the response from web developer with regard to mental health link within the Township website. Looking forward to also getting some members on the Mental Health Committee soon and working on the application for the positions available.
- Trustee Tyson stated next Senior Luncheon is August 20th. No speaker is scheduled however they will be playing bingo. Trustee Tyson stated they are keeping track of birthdays of the senior members so they can celebrate. She also stated she is excited about PACE bus plan since the seniors had expressed interest in travelling.

9.5 Terry Jones Clerk

- One FOIA since the last regular Board meeting and it was closed.

9.6 David Scriven-Young Tax Collector

- One grave sale and burial occurring soon. He is working on the transition for the new Tax Collector and plans to resign this October as he is moving out of the Township.

9.7 Michael Crouner Supervisor

- Lots of meetings in recent months. Meet with newly elected Tax Collector, Bill Green, Naperville Fire Chief to discuss some mental health initiatives. He also spoke with Naperville Police recently about mental health, specifically their Blue Envelope Program for folks with Autism. The Blue Envelope program is supposed to go live this fall. The envelopes will be available at the Township soon.
- Met with Will County to discuss upcoming PACE program changes that will help reduce our expenses for rides that start within Will County. This is planned to start next year.
- Michael stated renewals for P&C insurance is coming up as well as electric aggregation. Trustee Frances asked about the process for the electric aggregation. Michael provided a brief description of the steps that would take place or not depending on whether we chose to participate in such a program again.
- Working on more grants to help the Township.

10. ADJOURNMENT

- Supervisor Crouner asked for motion to conclude meeting. Trustee Glowiak and seconded by Frances. Vote to conclude meeting unanimously at 901pm.

11. NEXT MEETING

- Scheduled for September 11th, 2025, at 730p.m.

Approved as presented:

_____ *Terry Jones Wheatland Township Clerk*